

**Iwerne Courtney & Stepleton Parish Council**

**Glebe Grass Cutting  
30 November 2022 – 1 October 2025**

**Parish Council Contract – November 2022 – October 2025**

**This Agreement is between:**

**Iwerne Valley Lawn Maintenance  
and  
Iwerne Courtney & Stepleton Parish Council**

**Iwerne Courtney & Stepleton Parish Council**  
**The Glebe Grass Cutting Contract**  
**30 November 2022**

**AGREEMENT for grass cutting services at the Glebe, Shroton, Dorset**

This Agreement is between:

**Mr. Robert Smith of Iwerne Valley Lawn Maintenance Ltd, Milestones, The Street, Blandford Forum DT11 8NZ**  
**(the Contractor)**

and

**Iwerne Courtney & Stepleton Parish Council, Cross House, Shroton Cross, Blandford Forum, DT11 8QG**  
**(the Council)**

to the renewal and determination provisions set out below and as recorded in Parish Council minute 7e.18 November 2015

This contract was reviewed as recorded in Parish Council minute 5b. 719 25 July 2018

This contract was renewed as recorded in Parish Council minute 7h. 20 November 2019

This Agreement relates solely to the Glebe grounds as shown on the attached map and stated below and for which the Contractor has submitted a written quotation.

By signing this document, both parties agree to the Contractor undertaking the work on the terms set out below: -

### **Grass Cutting Areas**

The areas to be cut are

- a. The Glebe grassed areas.
- b. Wildflower Garden on Parish Council land opposite the Village Hall and forming part of the Glebe land. This will be at the direction of Cllr J Hewitt and in agreement with the Contractor and Parish Council

### **Specification**

The cutting of the grass on the Glebe will be from March to November subject to satisfactory completion of this interim contract. The specific areas to be cut are shown on the attached map of the Glebe and as initially discussed in May 2014 with the Parish Clerk and Councillor Hewitt and a further discussion with the contractor and Parish Clerk in September 2015.

### **Contract**

1. The Glebe grass is to be cut 3 times per month in the growing season with 2 cuts per month as the grass slowed in growth towards the autumn, to manage the 'autumn flush' with 3 cuts before leaving the Glebe grass at 1 cut per month in the winter (as discussed and revised July 2018).
2. The frequency of mowing will depend on weather conditions, school holidays and contractor availability.
3. The height of cutting shall be maintained consistently to prevent scalping or burn. The mowing height shall be appropriate to the turf species.
4. This contract is to include the metre-wide perimeters of the newly planted wildflower garden (opposite the Village Hall) as discussed & identified in May 2014 and as directed by Cllr Hewitt from March 2015.
5. Seating is to be moved prior to cutting and then returned to their original position
6. All litter and heavy falls of leaves shall be collected and removed prior to cutting.
7. Adjacent paths and roads shall be clear of cuttings.
8. Care shall be taken to ensure that the bark of trees, wooden benches, the fence of the Play Area, together with the perimeters of the Jubilee Bridge and Petanque Court are not damaged by grass cutting machinery.
9. The contractor shall inspect all areas of work specified in the contract prior to the commencement of the cutting season.
10. When the conditions of the ground are such that surface damage will occur if cutting is carried out, then the contractor will cease the cutting operation until the surface will not sustain damage.
11. The contractor shall not attempt to cut any area where unforeseen weather conditions prevail, i.e. snow and heavy frost.
12. The contractor is advised to contact the Parish Clerk as soon as practicable, in the event that he is delayed or prevented in carrying out or completing the work described in this contract. The contractor is to advise the Parish Clerk of any damage he observes to Glebe trees, land and furniture whilst working on the Glebe.

**Conditions**

1. The Glebe grass will be cut to the Council’s satisfaction and the Contractor will notify Parish Clerk (01258 860340) if the contract cannot be fulfilled for a specific time.
2. The Contractor is to maintain an accurate record of the dates and frequency of grass cutting (for invoicing and accounting purposes).
3. Appropriate machinery and equipment will be maintained to a good standard by the Contractor to undertake this work. The contractor must be willing to provide copies of the maintenance schedules of machinery used on the Glebe for inspection by the Parish Council insurance company as requested.
4. All work is to be carried out to a good, professional standard in accordance with relevant Health and Safety legislation & regulations and any specific requirements by the Parish Council for community use.
5. In the event that the Contractor needs to use sub-contract labour, this must be with the correct insurance/risk assessment/competencies and prior approval of the Council whose discretion will be final.
6. The Contractor is to possess and maintain Public Liability Insurance to an agreed level and terms for the duration of the Agreement, a copy of which will be provided to the Council prior to this contract commencing.
7. The Contractor, by signing the Agreement, will indemnify the Council against any claims or actions taken by third parties in connection with the undertakings contained in the Agreement.
8. The Contractor will repair, replace or make good any damage caused within the grassed Glebe area in the execution of the contracted works.
9. The contractor is required to provide the Parish Clerk with copies of his annual certificate of Employer’s Liability Insurance and Certificate of Public & product Liability Insurance. These documents will be retained by the Parish Clerk and provided for inspection by the Parish Council insurance company as requested.

The Agreement is to be renewed prior to precept discussions/decisions and verbally reviewed before the next growing season from the date of the signing, and will be reviewed or extended by the agreement of both parties.

It is subject to termination by one month’s written notice by either party.

Iwerne Valley Lawn Maintenance Ltd undertakes to work in accordance with the provision of this Agreement, the Council will pay to the Contractor £52 per cut up to a maximum of 20 cuts which is to include the growing season and seasons as Glebe grass growth slows down. Additional cuts for Parish or village events would be determined at £45 per cut on a needs only basis in addition to the revised number of cuts (20) and will only be authorised by the Parish Council.

**Note 1.** The Parish Council invited Mr. Rob Smith of Iwerne Valley Lawn Maintenance Ltd (The Contractor) to the 25 July 2018 meeting, to advise the council on the work undertaken by him to maintain the Glebe grass. Mr. Smith recommended that the Glebe grass was now to be cut 3 times per month in the growing season with 2 cuts per month as the grass slowed in growth towards the autumn, to manage the ‘autumn flush’ with 3 cuts before leaving the Glebe grass at 1 cut per month in the winter. The council determined that Mr. Smith would now cut the Glebe grass 20 times a year.

- a. Signed

.....  
Iwerne Valley Lawn Maintenance Limited

Date

- b. Signed

.....  
For the Iwerne Courtney & Stepleton Parish Council

Date

LK 31 July 2022  
(on Clerk’s resignation and preparation for incoming Clerk)