

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 17 April 2019

Venue: Shroton Village Hall

Present: Cllr Hewitt, Cllr Gibson Fleming, Cllr Milmer and Cllr Mower

In attendance: Mrs M Trowbridge

Agenda item	Discussion points	Action
1. Apologies	County Councillor Croney and Cllr Morris	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 20 March 2019 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Mower and Cllr Milmer.	
3. Declaration of Interests	No interests were declared.	
4. Matters Arising	a. Dog signage – the council discussed the location of new signs i.e. Play area, public footpaths, footpath gates the Glebe. Cllrs Milmer, Gibson Fleming and Hewitt to display at the locations discussed.	Cllrs Hewitt, Milmer and Gibson Fleming
5. Democratic Period with DCC & NDDC news	a. DCC & NDDC News - The April 2019 report from District Councillor Jespersen was circulated prior to the meeting. There were no comments or observations from the council. Clerk to send the new Dorset Council Town and parish council newsletter to the council.	Clerk
6. Correspondence	a. The council discussed the response from Dorset Council Highways – request for a meeting with Dorset Council Highways to discuss village surface dressing, village drains, gullies, non- essential highways maintenance – Clerk to confirm date of proposed meeting. b. Clerk's response from Dorset Council Arboricultural Manager – email 11 April 2019 refers – to be taken at Glebe Trees' matters	Clerk
7. Parish Council Representatives	<p>Cllr Milmer is the Play Area representative.</p> <ul style="list-style-type: none"> • Cllr Milmer and Clerk have been unable to complete the 'Tesco Bags of Help' application for the play area. • Cllr Milmer advised the Chairman that the play area lead person in Fontmell Magna Parish Council was a village volunteer. • The volunteers as identified at the APM 2017 have not been providing regular observations on the condition of play equipment. <p>Cllr Mower is the Footpaths and Bridleways representative.</p> <ul style="list-style-type: none"> • Cllr Mower reported the overgrown hedge on the diverted footpath behind Old Mill Cottages (Swallow Lane) had been attended to. 	Cllr Milmer

	<ul style="list-style-type: none"> Mr Barry Mower who has offered to complete the refurbishment work on the damaged fingerpost from the 'T' junction at Bessells Lane/Newfield Road will now have to obtain his own hardwood for this job. Clerk advised Cllr Mower to ensure any purchase of wood had an invoice displaying the parish councils address. Cllr Gibson Fleming offered to check the 'wood worker' at Everley Farm for any hardwood offcuts for this job. <p>Cllr Morris is the Parish Trees representative. Council discussed the Glebe trees Inspection Report as completed by Steve Maros, the Arboricultural Manager Coast & Countryside Directorate, Dorset Council (SM). Clerk instructed to determine whether the SM team would be able to chip the wood from the Lombardy Poplar trees (for use in the play area)? Cllr Gibson Fleming indicated that the Ranston Estate could assist in the towing away and stowage for seasoning of this chipped material. Clerk instructed to request a further priority list of works to trees under the SM 6 month planned schedule. Clerk advised the council that in her research of suitably qualified, insured and experienced tree surgeons, the process of applying for work to trees, now directed through the Government planning portal - https://www.planningportal.co.uk was in fact included in the quotation price.</p> <p>Cllr Gibson Fleming – Parish website assistance</p> <ul style="list-style-type: none"> Further discussion on completion of the forthcoming local government elections anticipated. <p>Cllr Hewitt is the Glebe representative</p> <ul style="list-style-type: none"> Advised the council that the compost bins adjacent to the wildflower area would be removed. The Ranston Estate was approached for assistance with this matter. <p>Cllr Mower is the Village Hall representative.</p> <ul style="list-style-type: none"> Village Hall Committee has 3 new members. <p>Parish Clerk for DAPTC and A350 & C13 Stakeholders</p> <ul style="list-style-type: none"> Clerk to provide details of new parish Councillor training opportunities at the May 2019 parish council meeting. No updates on the A350/C13 and the A350 Community Group for this meeting. 	<p>Cllr Mower Cllr Gibson Fleming</p> <p>Clerk Cllr Gibson Fleming</p> <p>Cllr Gibson Fleming</p> <p>Cllr Hewitt Cllr Gibson Fleming</p>
<p>8. Parish Council Projects</p> <p>July 2018</p>	<p>Neighbourhood Development Plan (NDP)</p> <ul style="list-style-type: none"> Parish Clerk advised the council that Iwerne Minster Parish Council have abandoned the process of the Iwerne Minster Neighbourhood Plan. The Iwerne Minster Parish Council decided to abandon the Neighbourhood Plan process in February 2018. <p>Traffic in the village</p> <ul style="list-style-type: none"> The matter of a 30 M.P.H. Speed Limit for the village will be taken at the May 2019 Annual Parish Meeting for a whole community discussion. 	<p>Clerk for May 2019</p>

9. Finance Matters	<p>a. To consider for approval the End of Year Accounts and Expenditure 1st April 2018 – 31st March 2019 (EYA). Clerk apologised for the absence of the EYA as she was still awaiting Bank Statement for 31 March 2019. Clerk to provide council with existing details and review on receipt of bank statement.</p> <p>b. Clerk discussed the requirement by the council of the existence of the Annual Governance Statement 2018 /2019 and recorded as an annual return compliance – May 2019 meeting.</p> <p>c. Parish Council Risk Assessment review – annual return compliance for the council – May 2019 meeting.</p> <p>d. Parish Council Asset and Property Log – annual return compliance for the council – May 2019 meeting.</p> <p>e. Record of anticipated expenditure up to 20 March 2019 and 17 April 2019 signed by the Chairman for RFO retention.</p>	<p>Clerk</p> <p>Clerk to send to council</p> <p>Parish council</p> <p>Parish council</p>
10. Planning Matters	<ul style="list-style-type: none"> No planning matters tabled at this meeting. Clerk has written to District Councillor S Jespersen concerning an application (15 March 2018) for a barn conversion in the hamlet of Farrington (change of use); as subsequently approved by NDDC Planning without the prior knowledge or any consultation with the Iwerne Courtney & Stepleton Parish Council or its parishioners. The parish council is much aggrieved at this action; particularly at the insensitive approach taken by the County planning authorities with no explanation of the lack of the consultation process and at this time of change in local government. 	.

The Presiding Chairman declared the meeting closed at 7:55 pm. The date of the next meeting: Wednesday 15 May 2019 at 7:00 pm

Chairman Date.....

Iwerne Courtney & Stepleton Parish Council
(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 18/04/19

Please note: This meeting will start with the Annual Parish Meeting at 7:00 pm.

This meeting is followed by the May 2019 Parish Council Meeting where the election of the Chairman, the Vice Chairman and appointment of Parish Council representatives is actioned.