

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 20 September 2017      **Venue:** Shroton Village Hall

**Present:** Cllr Hewitt, Cllr Mower, Cllr Bird and Cllr Morris  
**In attendance:** Mr J Millmer

Agenda item	Discussion points	Action
1. Apologies	County Cllr Croney.	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 19 July 2017 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Bird and seconded by Cllr Morris.	
3. Declaration of Interests	None declared	
4. Matters Arising	<p>a. Replacement dog -waste bins – The Parish Council is minded to purchase 3 additional waste bins. The sites being considered for location of these bins are Bessells Lane – beside the new self-closing gate, Frog Lane beside the entrance to the Watermeadow and relocation of the bin by the Cricket Field entrance. This work is subject to approval from the local landowners and DCC Highways.</p> <p>b. Acer 'Drummondii' plaque and inscription on the Glebe – the Clerk described details of plaque and proposed costs for this commemorative plaque. The Chairman will seek advice on the removal of the planting posts for this new tree in readiness for the dedication of the plaque.</p> <p>c. Clerk advised the council of the logistics in obtaining lettering for fingerposts. Cllr Mower advised the council of the generosity and work offered by village residents in renewing the dilapidated finger posts in the Parish. Cllr Bird to forward any lettering being sent from DCC to Cllr Mower. The Clerk instructed to write to the village residents.</p> <p>d. Cllr Morris to further research the cost of a garden flagpole and a wall mounted flagpole. Clerk for SL- resident's opinions and thoughts.</p> <p>e. Professional contacts, experience and recent research allowed the Clerk to advise the council on the Community Payback Scheme. The council thanked the Clerk for her brief whilst agreeing to the benefits of such schemes but is unlikely to be following through any potential involvement in this scheme for the Parish.</p>	<p>Clerk &amp; SL</p> <p>Clerk &amp; SL Chairman</p> <p>Clerk Cllr Mower Cllr Bird</p> <p>Cllr Morris</p>
5. Democratic Period with DCC & NDDC news	The full September 2017 report from <b>County Councillor Croney</b> was circulated prior to the meeting. The Central Government has still not given DCP the now long overdue response to its application to form <b>two unitary Councils for Dorset</b> . This delay and uncertainty is not helpful in terms of delivering re-organisation with the timescale to be up and running by April 2019. As has been widely reported, NDDC has announced that it can no longer guarantee to <b>deliver the number of houses</b> required over the coming 5 years. The annual audit for the <b>Register of Electors</b> is currently	

	<p>underway and NDDC is writing to all residents in order to check who is eligible to vote and ensure that the information held on the Register is correct. NDDC has funding available to make <b>improvements to Blandford town centre</b>. The funds have come from developer contributions following the completion of the new Lidl supermarket in the town. The funding could be used for town centre enhancements, improvements to the market place or community uses.</p>	
6. Correspondence	<p>a. DCC Countryside Project Development – community project ideas request – council to further consider ideas for submission. <b>Cllr Hewitt</b> has contacted DCC (TH) with a request for improving the gate access at the top of Hambledon (left at the Trig point and the next small gate area); <b>Cllr Bird</b> to research the use of this available project funding for a permanent Petanque court on the Glebe and <b>Cllr Mower</b> will follow through ideas for cycling proficiency training for the young cyclist people in the village.</p> <p>b. BT Payphones has endorsed the sale of the telephone kiosk – papers to be retained by the Parish Clerk.</p> <p>c. Clerk requested a resignation letter from Cllr Bird to complete the Notice of Vacancy in Office of Councillor for NDDC Democratic Services.</p>	<p>Cllr Hewitt Cllr Bird Cllr Hewitt</p> <p>Clerk for SL</p> <p>Cllr Bird Clerk (Dem Services)</p>
7. Parish Council Representatives	<p>a. Play Area – <b>Mrs Dolly Trim</b> has produced and is working to a regular play area inspection schedule with known volunteers and is co-ordinating/identifying aspects of the inspection report that can be maintained by the local volunteer force. Mrs Trim provides the Chairman with regular reports of play area inspection and maintenance work completed.</p> <p>b. <b>Cllr Mower</b> Footpaths &amp; Bridleways – To investigate reports of the inaccessible public footpath behind the houses of No 5 to No 8 Courtney Close Footpath E11/4.</p> <p>c. <b>Cllr Bird</b> -The Glebe - The Clerk reported that the mole man would commence treatment of the Glebe for the mole infestation on Monday 25 September 2017. Clerk to advise the council of duration of treatment and any need to prohibit access onto the Glebe.</p> <p>d. <b>DAPTC (North) news</b> – as distributed electronically by the Clerk.</p> <p>e. <b>Cllr Bird</b> - Parish Council Website and Homewatch News – Clerk to arrange access session for taking on the Parish Council pages of the Parish website. Cllr Bird has volunteered to remain the Homewatch Co-ordinator after resigning from the Parish Council September 2017.</p> <p>f. <b>Cllr Morris</b> - Village Hall – Cllr Morris advised the council that the Shroton Village Hall Committee are considering establishing bridge evenings, a quiz night is in the offing and the Church will celebrate the Harvest Festival in the village hall on 8 October 2017. A village pantomime is currently being considered.</p>	<p>Parish Council to note</p> <p>Clerk with Cllr Bird</p>

8. Parish Council Projects	<p><b>Neighbourhood Development Plan (NDP)</b> – The Chairman raised the matter of the NDP and asked District Councillor Jespersen to advise the council on the current impetus and potential impact this village might experience if such a document was not considered let alone produced. Councillor Jespersen advised the council to think extremely carefully about such a document and positively identify, just what, the Parish needed to address in a plan and whether the council were aware of planning or development issues. Any involvement in producing such a plan would ultimately require concerted and whole community support of evidenced based and genuine local needs.</p> <ol style="list-style-type: none"> <li>1. This matter can be revisited at any time, and the council are minded of the work being done by larger villages and towns in North Dorset. The Iwerne Courtney &amp; Stepleton Parish Council has taken the decision <u>not</u> to "join" Iwerne Minster in this venture; Minute 8 (21st October 2015) page 590 refers.</li> <li>2. Iwerne Minster Parish Council has applied to North Dorset District Council for designation of a neighbourhood area under The Neighbourhood Planning (General) Regulations 2012 (as amended). The proposed area, to be known as the <b>Iwerne Minster Neighbourhood Area</b>, covers the whole of the parished area of Iwerne Minster. <a href="https://www.dorsetforyou.com/article/422515/Iwerne-Minster">https://www.dorsetforyou.com/article/422515/Iwerne-Minster</a></li> </ol> <p><b>Cllr Hewitt – Stiles to Gates Project</b> – awaiting the re-installation of the galvanised kissing gate and relocation of the wooden kissing gate on land at E11/5</p> <p><b>Cllr Morris – Traffic Calming Project</b> – Clerk further instructed to re-send the statistics to DCC Highways Authority and invite DCC contacts to discuss the findings at either a council meeting or working meeting. It is anticipated; that the responses will guide the Parish Council to what (if any) traffic calming measures might be implemented in the village. - The implementation of any proposed traffic calming measures within the village is, and always has been subject to approval from the DCC Highways Authority. The Chairman advised the meeting of the Clerk's consideration for the three parish councillors (the current Parish Council), charged with the responsibility of introducing approved traffic calming measures in the village. The Clerk explained that her concerns, whilst in no way reflected on the competency and commitment of the existing council, but was, a observation on the lack of parish councillors currently available to make a well represented and democratic decision on this important matter and ultimately the use of the Parish Precept and local government funding.</p>	<p>Clerk to DCC Countryside Ranger</p> <p>Clerk to DCC and SL</p>
9. Finance Matters	<ol style="list-style-type: none"> <li>a. Council approved payment to Travis Perkins – <b>£278.45</b> (Glebe picnic table and preservative)</li> <li>b. Council approved payment to Iwerne Valley Lawn Services Ltd - <b>£180</b></li> <li>c. The Pensions Regulator – Chairman to confirm Acknowledgement of declaration of compliance.</li> <li>d. Parish Council Insurance documents to be returned to the Clerk - Vice Chairman for inspection and observations.</li> <li>e. Annual Return Audit completion – no matter arising and Notice of Completion of Audit displayed in the Parish.</li> <li>f. Council approved payment to DAPTC <b>£173.49</b></li> <li>g. Record of anticipated expenditure up to 21 September 2017 – to be signed by the Chairman for RFO retention.</li> <li>h. Council approved payment to Mr J Bird <b>£10.79</b> (Parish website hosting fee)</li> </ol>	<p>Clerk actions a, b, d, e, f, g and h</p>
10. Planning Matters	<p>No applications received for tabling from NDDC Development Control <a href="http://planning.north-dorset.gov.uk/onlineapplications/">http://planning.north-dorset.gov.uk/onlineapplications/</a></p>	

<p>11. Other Matters to be taken at the next Parish Council meeting</p>	<p>a. Clerk to follow through enquiries from residents interested in the work of the Parish Council.</p> <p>b. Cllr Hewitt advised the council of the recent work completed by the DCC Countryside Ranger team in with wildflower area.</p> <p>c. Cllr Bird stated he was concerned about the size of the hot-tub building being constructed at No 9 The Glebe. The council suggested he consult the permitted development rights specifications and advise the council of any potential infringement for the next council meeting.</p>	<p>Clerk</p> <p>Cllr Bird</p>
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**The Presiding Chairman declared the meeting closed at 8:15 pm.**  
**The date of the next meeting: Wednesday 18 October 2017 at 7:00 pm**

Chairman ..... Date.....

Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 27/09/17