

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 21st January 2015 **Venue:** Shroton Village Hall

Present: Cllr Gibson Fleming, Cllr Scoones, Cllr Hewitt, Cllr Sutcliffe, Cllr Vincent and Cllr Bird
District Councillor Jespersen was in attendance
Three residents of the village were in attendance

Agenda item	Discussion points	Action
1. Apologies	No apologies taken.	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 17 th December 2014 having been previously circulated, were agreed, the minutes were duly signed by the presiding Chairman. Proposed by Cllr Bird and seconded by Cllr Hewitt.	
3. Declaration of Interests	No interests declared.	
4. Matters Arising	<ul style="list-style-type: none"> a. Clerk advised that the NDDC Conservation Officer was content with the arrangements taken for the protection of the site. District Councillor Jespersen requested to follow-up Clerk's enquiries concerning any future works programmed for this site. b. The Clerk was further instructed to contact DCC Highways regarding the Parish Council's decision to work toward the replacement of inadequate drainage provision for the areas in the village. Clerk to contact County Councillor Croney and Dorset Highways (Routine Maintenance) to determine a way forward. Cllr Bird to provide the Clerk with details obtained from British Telecommunications on the matter of drainage c. The Clerk confirmed that the matter of a complaint about the footpath in the Water Meadow (Iwerne Minster PC) was a result of an inaccuracy when the paper map was digitised. The Senior Ranger will advise on the matter being resolved with the Iwerne Minster Parish Council. 	<p>District Councillor</p> <p>Clerk County Councillor</p> <p>Clerk</p>
5. Democratic Period with DCC & NDDC news	<ul style="list-style-type: none"> a. There was no report available from with the County Councillor or District Councillor prior to the meeting. District Councillor Jespersen further advised the council of the protracted discussions surrounding the current situation of the A350/C13, focussing again on the prolonged period of closure, the strategies being employed by Melbury Abbas Parish Council, together with the hardening of attitudes, applying the process of democratic pressure through the Strategic Delivery Committee and galvanising of communities along the A350 into effective counter pressure groups. District Councillor Jespersen confirmed that the local MP (Rt. Hon. Bob Walter MP) has been actively involved in promoting discussions on this matter. The Clerk reminded the council and parishioners of how to access the dedicated website established by DCC Highways for up to date information on the situation. b. Ms Sue Bates a resident of the village asked for Parish Council's help in replacing stiles and repairing field gates that had dropped off their hinges so that local footpaths were accessible to walkers of all ages and abilities. Ms Bates 	

	<p>provided the council with photographs of two stiles and access points into local fields through gates that were very difficult to open and to safely secure, due to their deteriorating condition and a map of the footpaths under discussion. Ms Bates enquired if the council would consider replacing the stiles with "kissing gates" and whether a review of the local footpaths could be considered. The Chairman advised the council that a review of footpaths could be completed, however, if objections for the repositioning of any footpaths were subsequently received, a public enquiry would ensue. The Chairman offered to talk to the local farmer(s) about the field gates and to clarify the location of the stiles under discussion. District Councillor Jesperson offered to provide information to the Clerk for Cllr Hewitt to begin researching a community project for the work of replacing the stiles under discussion. Clerk advised the council of the DCC Parish Grant Scheme for such work and Cllr Scoones reminded the council of the work completed in 2009 when the council replaced 9 walking gates in the Parish.</p> <p>c. Mrs Sarah Davey did not attend the Parish Council meeting to provide information on a community defibrillator.</p> <p>d. Cllr Sutcliffe advised that a resident approached for potential election to the council, would now, no longer be pursuing this option. The Clerk was aware of another resident who could be interested in joining the Parish Council; the Chairman offered to engage with the residents of Iwerne Stepleton to join the Parish Council.</p> <p>e. Cllr Hewitt was encouraged to report the unsightly litter on the Blandford Bypass to the Blandford Town Council.</p>	<p>Chairman Clerk</p> <p>Clerk Chairman</p> <p>Cllr Hewitt</p>
6. General Correspondence	<p>a. NDDC – Estimate of Expenditure for the Year 2015/2016 was taken at Finance Matters Item 9a</p> <p>b. Mrs Elizabeth Hampton Smith – the Lombardy Poplar Trees on the Glebe – supported the option to remove the species from the Glebe. This matter will be further discussed at February 2015 meeting.</p> <p>c. Mr Dave Potts – the Lombardy Poplar Trees on the Glebe – supported the option to remove the species from the Glebe. This matter will be further discussed at February 2015 meeting.</p> <p>d. DAPTC – the council was advised of the proposed increase in DAPTC subscriptions for 2015 – 2016.</p>	<p>Clerk for Feb 2015</p>
7. Parish Council Representatives	<p>Cllr Hewitt – Homewatch and Play Area – Cllr Hewitt to co-ordinate Annual Play Area Inspection date for May/June 2015.</p> <p>Cllr Sutcliffe – Glebe Trees – Cllr Sutcliffe advised the council that Stuart Carter had not yet commenced the pruning, removing dead wood and shortening branches of the Glebe Trees. The council discussed the Lombardy Poplar trees as a Planning Application has been received by NDDC (from Stuart Carter) for the felling of the Lombardy Poplar trees (2) on the Glebe. The recommendation by Stuart Carter that the trees should now be felled was discussed at some length by the council. The Chairman instructed the Clerk prepare an article for Shroton Lines requesting the village to lobby the Parish Council /write to the Chairman regarding this pre-emptive planning application made for felling the Lombardy Poplar Trees on the Glebe. The Chairman stressed it is important that the residents of the village be given the opportunity to make their feelings about this matter, known to the Parish Council. The planning application can be viewed online at http://planning.north-dorset.gov.uk/online-applications The Clerk was further requested to obtain an extension up to 19th February 2015 from Development Control for this matter to be properly considered by the residents of the village. Cllr Bird offered to put information about the condition of the trees on the Parish website and at the trees location on the Glebe. The Clerk confirmed that the Parish Council insurance was in order provided the appropriate cover in the event of an incident surrounding the trees on the Glebe.</p> <p>Parish Clerk – asked for and obtained approval for the Glebe Grass Cutting Contract March – November 2015 for Iwerne Valley Garden Services at the current rate of £40 per cut, with the added inclusion of work in the wild flower area as requested and directed by Cllr Hewitt.</p> <p>Cllr Vincent – Footpaths – Following on from Item 5b, Cllr Vincent suggested that the replacement stiles issue might</p>	<p>Cllr Hewitt</p> <p>Cllr Vincent</p> <p>Clerk</p> <p>Clerk Cllr Bird</p> <p>Clerk</p>

	<p>suggest a review of the Parish footpaths and the existing stiles/gates provision on such. District Councillor Jespersen briefly described the highly successful community project at Child Okeford where twenty stiles were in the process of being replaced with grant money and offered to provide the Clerk with this information. Cllr Hewitt and the Clerk volunteered to lead on the research for this initiative.</p> <p>Cllr Bird - DAPTC Northern Area –Parish Council /Village Hall matters Cllr Bird reported a problem with certain pages of the website locking, Cllr Bird was requested to look into this matter and was reminded to provide the Clerk with details of the website i.e. protocol, domain and contact details of service provider. The Village Hall now has a page on the Parish website.</p> <p>Cllr Scoones – Account Supervisor – No report for this meeting required.</p>	<p>District Councillor</p> <p>Cllr Hewitt/Clerk</p> <p>Cllr Bird</p>
8. Parish Council Projects	<p>a. Neighbourhood Development Plan (NDP) – The Chairman conceded that this matter should be further addressed on the progress and development of the surrounding village’s initiatives and plans, and could be a consideration of the returning Parish Council after the elections in May 2015.</p> <p>b. Wildflower Project and Hambledon Hill Information Notice Board – Cllr Hewitt advised the council that a cherry tree, plum tree, pear tree and apple tree were now planted in the wildflower flower area and requested the council record it’s thanks and appreciation to Mr Ken Meaden for assisting with the preparatory work of the ground prior to planting.</p> <p>All major decisions and project development actions are to be ratified as agenda items within the business of a Parish Council meeting.</p>	<p>Clerk for Feb 2015</p> <p>Cllr Hewitt for</p>
9. Finance Matters	<p>a. To discuss the second expenditure paper for budget estimation for 2015/2016 – the Clerk provided a second document for the council to consider it’s expenditure to date, together with an illustration of the anticipated expenditure at the end of the FY 2015. The Parish Council considered the following points when discussing the estimate of the Precept 2015 - 2016:</p> <ul style="list-style-type: none"> • The inclusion of £ 100 for the Internal Auditor’s Fee • The inclusion of £100 for Photocopying • The reduction of Training Funds from £300 to £200 in light of the forthcoming local elections and selection of new councillors. • The reduction from £700 to £600 for Play Area Maintenance – to include replacement bark, safety inspection fee, running maintenance and refurbishment costs. • The Glebe Maintenance (Trees and Furniture) to remain at £1000. • No village projects costs identified for 2015/16 at this time. • The increase to £125 for website maintenance and running costs. <p>It was agreed that in principle the PC would continue to accumulate any surpluses as reserves which would not be used to subsidise the precept in any one year. The Parish Council instructed the Clerk to complete the NDDC Estimate of Expenditure forms for 2015/2016 and submit the requirement of £5812 for the Precept upon rating Authority, together with the completed application form for the NDDC grant of £52.50. This matter was proposed by Cllr Bird, seconded by Cllr Scoones and agreed unanimously by the council.</p> <p>b. The Glebe grass cutting invoices will be taken at the February 2015 Parish Council meeting.</p>	<p>Clerk</p> <p>Clerk/Contractor</p>
10. Planning Matters	<p>a. Section 211 – Notification of Intent to carry out works to trees – T1 & T2 Lombardy Poplars – Fell – opposite 6 the Glebe, Shroton DT11 8PX. Planning application discussed at Item 7b. Instructions for the Clerk to obtain an</p>	<p>Clerk</p>

	<p>extension of time for the community to lobby the council on this application at the 18th February 2015 Parish Council meeting.</p> <p>b. b. 2/2015/0042/House DSA(N) – Courtney House, Main Street, Shroton DT11 8QF – to erect replacement rear garden room (demolish the existing garden room). Cllr Vincent and Cllr Sutcliffe requested to make observations and comments on behalf of the Parish Council. Response to NDDC required by 10/02/15 – Clerk has requested an extension for the business of the PC on 18th February 2015.</p>	Clerk
11. Other Matters	<p>a. Clerk advised the council of the weekly emails from NDDC Development Control advising of the current planning applications and planning decisions. Clerk to include in the weekly email round-up of information.</p>	Clerk

The Presiding Chairman declared the meeting closed at 8:10 pm.

LK 23/01/15

The date of the next meeting: Wednesday 18th February 2015 Chairman Date.....

Iwerne Courtney & Stepleton Parish Council (To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

DRAFT