

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 15 April 2020

**Venue:** Zoom Meeting ID: 853 916 663

**Present:** Cllr Hewitt, Cllr Morris, Cllr Gibson Fleming, Cllr Gredley and Cllr Sullivan **In attendance:** County Councillor Somper

Agenda item	Discussion points	Action
1. Apologies	Cllr Barrett.	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 18 March 2020 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Sullivan and seconded by Cllr Gredley.	
3. Declaration of Interests	None declared.	
4. Matters Arising	<p>a. Cllr Hewitt advised the council of recent activity in ensuring food provisioning was accessible to village residents. Cllr Hewitt considered it important that a mobile shopping facility should be considered as a support option for residents, particularly those residents who through incapacity and observance of the current Government COVID-19 instructions and guidance are unable to access essential food provisions. Village support including access to grocery and other essential supplies is being coordinated by the volunteers of 'Shroton Helpers'. This support involves shopping collections from 'Meggy Moos' at Park Farm, Child Okeford Organic Farm and local post offices as well as a weekly delivery of fresh bread from Reeves the Baker.</p> <p>b. Cllr Hewitt advised the council that a new Facebook page had been set up for Shroton.</p>	
5. Democratic Period - Dorset Council and Parish Council	The April 2020 report from <b>County Councillor Somper</b> was circulated prior to the meeting. The report to be accessed on the Parish website where Dorset Council's COVID-19 response and the delivery of restricted services are detailed. <b>Cllr Gibson Fleming</b> asked Cllr Somper if she was aware of any additional Dorset Police controls or activity during the COVID-19 situation. Cllr Somper advised the council that Dorset Police were unlikely to implement additional controls or restrictions at this time.	Clerk
6. Correspondence	<p>a. Dorset Council Housing Enabling - Community led affordable homes opportunities – discussion to be tabled at a future meeting.</p> <p>b. Dorset Council Spatial Planning - Definitive map (public footpath across the Fairfield cricket pitch) response from the Definitive Map Team to be tabled at a future meeting.</p> <p>c. The council has <b>NALC LO1-20</b> Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) Regulations 2020 for information and reference.</p> <p>d. NALC – Public Sector organisations eligibility for discounted Zoom subscription. Clerk suggested that legislative content of council meetings be kept to 40 minutes, as the discounted Zoom subscription was not yet required.</p>	<p>Email from S Parker Dorset Council 3 March 2020 refers</p> <p>Email from Def. Map Team 19 February 2020 refers</p> <p>Clerk May 2020 meeting</p>
7. Parish Council	<b>Cllr Gibson Fleming</b> – Parish website assistance – no report for this meeting	

Representatives	<p><b>Cllr Morris</b> - Play Area representative – Play Area closed</p> <p><b>Cllr Hewitt</b> – Footpaths and Bridleways representative – no report for this meeting. Cllr Hewitt thanked Mr J R Gibson Fleming for creating a temporary permissive access over an area that forms the Ranston Estate land on Hambledon.</p> <p><b>Cllr Gredley</b> – Dorset Council Highways representative – no report for this meeting</p> <p><b>Cllr Sullivan</b> – The Glebe and Parish trees – no report for this meeting. Clerk advised of a tentative date for work to Glebe trees 2/2020/0115/CATREE – this will be rescheduled after COVID-19</p> <p><b>Cllr Hewitt</b> - Village Hall representative - no report for this meeting – Village Hall closed</p> <p><b>Parish Clerk</b> – DAPTC &amp; A350/C13 Community Group – Clerk sent the latest A350 &amp; C13 Community Group report with email round-up week ending 8 April 2020.</p>	
8. Parish Council Projects	<p><b>Village Traffic Calming</b></p> <p>This matter was not discussed at the April 2020 council meeting.</p>	
9. Finance Matters	<p>a. Council considered the End of Year Accounts &amp; Expenditure April 2019 – March 2020. Clerk to inform council on receipt of bank statement at the close of business 31 March 2020 for the accounts to be certified and ratified at the 20 May 2020 meeting</p> <p>b. The council agreed to the Clerks request to begin the completion of the 2019/2020 AGAR with a Certificate of Exemption on behalf of the council. Clerk to determine access to internal auditor and prepare the council’s Risk Assessment document and Property &amp; Asset Register for full council review.</p> <p>c. Council approved payment to Iwerne Valley Lawn Maintenance for 19 March 2020 Glebe grass cut <b>£45</b></p> <p>d. Record of expenditure to 15 April to be given to Chairman for signature and Clerk retention.</p>	<p>Clerk</p> <p>Clerk Full Council</p> <p>Clerk</p>
10. Planning Matters	<p>a. <b>2/2020/0172/FUL</b> - Location: Spring Barn, Farrington Bridge to Farrington Village, Farrington, Blandford Forum, Dorset, DT11 8RA. Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended). Proposal: Demolish existing buildings and replace with 1 No. dwelling and extension of domestic curtilage. Retain 3 No parking spaces. Parish Clerk instructed to respond to Dorset Council Planning Process team with no objections or further comments for this application.</p>	Clerk
11. Other Matters for next PC meeting	<p>a. Cllr Hewitt urged the council to remain engaged with the residents of the Parish, particularly those who may need assistance and support at this time and who do not have any connectivity or access to electronic information.</p> <p>b. Clerk encouraged the council to promote access to the News &amp; Announcements page of the Parish website for updates from Dorset Council, Public Health Dorset and local community initiatives providing access to external statutory services and support.</p>	

The Presiding Chairman declared the meeting closed at 7:36 pm.

The proposed date of the next meeting: Wednesday 20 May 2020 at 7:00 pm. Invitation to Zoom meeting ID: 818 8179 8447 sent 15 April 2020

Chairman ..... Date.....

Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)