

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 14 April 2021

**Venue:** Remote meeting – Google meet. <https://meet.google.com/fau-xvtb-zdx>

**Present:** Cllr Hewitt, Cllr Gibson Fleming, Cllr Gredley, Cllr Barrett and Cllr Sullivan

Agenda item	Discussion points	Action
1. Apologies	Cllr Somper	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 17 March 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Barrett and seconded by Cllr Sullivan.	
3. Chairman's announcements	Cllr Hewitt advised the meeting, that the council will be including the anticipated response to the Shroton Lines (April 2021) about the viability of the defibrillator in the community at 5 May 2021 Annual Parish Meeting.	
4. Declaration of Interests	Cllr Gibson Fleming – Item 5b.	
5. Matters Arising	<p>a. Cllr Barrett advised the council that she has been in touch with local organisations who coordinate similar local litter campaigns and is preparing an article for inclusion in the Shroton Lines for the promotion of autumnal sessions of local litter picking.</p> <p>b. Cllr Gibson Fleming advised the council that the take-up for new Wessex Internet high-speed fibre broadband offer had yet to reach its target figure. The amount of take-up of this new product by village residents, will eventually determine the size of a donation from Wessex Internet for the proposed redevelopment of the village play area.</p> <p>c. Clerk requested that the completion date for the review of council orders and regulations be moved to July 2021 for full council ratification and adoption.</p>	<p>Cllr Barrett update APM 2021</p> <p>Cllr Gibson Fleming update APM 2021.</p> <p>Clerk agenda July 2021</p>
6. Democratic Period: a. Dorset Council b. The Public & Parish Council	<p>a. <b>County Cllr Somper</b> provided the Council with her monthly report for April 2021 prior to the meeting. The main points from this report include: <b>Covid-19 Update</b> – 515,078 doses of the Covid vaccine have been given across the county. <b>Visitor Management Plan</b> – Dorset Council &amp; Dorset Police are anticipating a high level of visitors to Dorset in the coming months. More parking wardens are to be employed, more bins &amp; collections and Dorset Council are considering a ban of beach camping at some sites. <b>Dinah's Hollow C13</b> – A report went to Cabinet to seek approval for additional funding to carry out work to the slopes at Dinah's Hollow. This proposed work is likely to</p>	

	<p>take several months during 2022. <b>Dorset Highways</b> - £6.3 million has been approved to help repair and maintain the county's roads, footways and cycleways as recommended by the Dorset Council Highways Advisory Panel in 2020.</p> <p>b. The Clerk will return the council's response to a further Local Plan consultation when received.</p> <p>c. Cllr Gibson Fleming advised the council for Planning Matters Item A – P/PABA/2021/100881 – Deer Farm - Erection of an agricultural building – that Mr J R Gibson Fleming has no relationship with this land or the proposed development.</p>	Clerk – further Local Plan response
<p>7. Correspondence DAPTC email 05/03/21 refers</p>	<p>a. Cllr Hewitt will include the current Community Governance review of all town councils, parish councils and parish meetings at the Annual Parish Meeting May 2021. Cllr Sullivan and Cllr Barrett considered 9 councillors too many for any effective purpose of the council, whilst Cllr Gredley thought 7 councillors would be a good working group and Cllr Gibson Fleming considered the cohesion and productiveness of the current 5 councillors to be a good balance. The council had no further suggestions or recommendations for the review. It was again, considered that the current size of the Parish council enabled swift consideration of issues and facilitated decision making, and that the council was operating highly effectively.</p> <p>b. The council acknowledged receipt of the Clerk's email round-up 22 &amp; 29 March and 8 &amp; 12 April 2021.</p>	<p>Chairman and Clerk for APM May 2021 and APCM May 2021 agenda</p> <p>Council information and reference</p>
<p>8. Parish Council Representatives</p> <p><a href="http://demo2.server1.wcagwebsites.org/">http://demo2.server1.wcagwebsites.org/</a></p>	<p><b>Parish Council Representatives and Project work</b>– Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:</p> <p><b>Play Area Report</b></p> <ul style="list-style-type: none"> <li>• Clerk – to confirm Play Area Inspection date with the Play Inspection Company</li> </ul> <p><b>Footpaths and Bridleways</b></p> <ul style="list-style-type: none"> <li>• No further action or report on the deterioration of the walking routes on Hambledon Hill</li> </ul> <p><b>Parish Website Development</b></p> <ul style="list-style-type: none"> <li>• Cllr Barrett has yet to receive a response from DAPTC regarding the 'Aubergine' offer for the redevelopment of the Parish website.</li> </ul> <p><b>Dorset Highways –</b></p> <ul style="list-style-type: none"> <li>• Cllr Gredley updated the council on the planning discussions with Community Highways Officer (CHO). Cllr Gredley and the CHO toured the Parish inspecting locations requiring essential maintenance including The Everly Road, the large 'swampy drain' at the entrance to the Everly settlement, the deteriorating Ranston wall (estate area) and Bessells Lane would be put into a plan of programmed work for the Parish area in North Dorset. Cllr Gredley also advised the council that the urgent re-surfacing work of the Parish roads (scouring and re-dressing) could be actioned for the summer 2021.</li> </ul> <p><b>Dorset Council Parking Consultation</b></p> <ul style="list-style-type: none"> <li>• Cllr Gredley advised the council that a working group had been established to process and oversee the adoption of the Public Notice -Off Street Parking in North Dorset.</li> </ul> <p><b>The Glebe matters &amp; Glebe Trees (inc. Parish Trees)</b></p> <ul style="list-style-type: none"> <li>• No update on the proposed work to the Malus tree and the BT power lines at the Cross, Shroton.</li> </ul>	<p>Clerk – update APCM May 2021</p> <p>Cllr Barrett – update APCM May 2021</p> <p>Cllr Gredley – update APCM May 2021</p> <p>Cllr Gredley – update APCM May 2021</p>

	<ul style="list-style-type: none"> <li>• Cllr Sullivan advised the council that a person unknown has carried out unauthorised work to a Glebe tree at the northern end of the Glebe area. Clerk to coordinate article for inclusion in May Shroton Lines.</li> <li>• Clerk – no response at 14 April from Dorset Council - the Lombardy Poplar trees annual inspection and 2 trees requiring essential maintenance. Clerk to follow-up.</li> </ul> <p><b>A350/C13 Community Action Group (CAG)</b></p> <ul style="list-style-type: none"> <li>• Cllr Sullivan attended the remote CAG meeting 25 March 2021. Cllr Sullivan advised the council that the meeting discussed the further capital funding for Highway’s maintenance and the proposed funding for future highway safety work at Dinah’s Hollow on the C13. Cllr Sullivan also advised, the reference to the current PCC candidate’s responses to questions put to them by the CAG. These responses are being summarised for anticipated dissemination by Parish Clerks for their community’s information and reference. The sensitivity around PCC candidates affiliated to political parties (lobbying or promotion at this time), was discussed by the council. The Clerk will disseminate any forthcoming information to the members of the Parish Council only.</li> </ul> <p><b>DAPTC -</b></p> <ul style="list-style-type: none"> <li>• DAPTC bulletin – No interest in the training dates for councillors at this time.</li> </ul>	<p>Clerk</p> <p>Clerk – update for APCM May 2021</p> <p>Clerk</p>
9. Parish Council Projects	<p><b>Village Traffic Calming Project</b></p> <p>Not taken at this meeting.</p>	
10. Finance Matters	<ol style="list-style-type: none"> <li>Internal Auditor (JP Consultants) concluded financial inspection (Part 2) for 1 October 2020 – 31 March 2021. No comments or recommendations for the council to consider/adopt.</li> <li>Council approved the End of Year Accounts &amp; Expenditure 1 April 2020 – 31 March 2021. Chairman and Clerk to sign as accurate.</li> <li>Clerk confirmed completion of AGAR – Internal Audit Report 2020 – 2021 on conclusion of internal audit (1 April 2020 – 31 March 2021).</li> <li>Iwerne Courtney &amp; Stepleton Parish Council acknowledged its responsibilities on completion of the AGAR Section 1 – Annual Governance Statement 2020 – 2021 and subsequently signed and dated by the Chairman and RFO.</li> <li>Record of expenditure to 14 April 2021 to be signed by Chairman for RFO retention.</li> </ol>	

<p>11. Planning Matters</p> <p>Council to note Clerk's references in letter 20 April 2021 for 2/2015/1422/FUL 2/2016/0017/FUL</p>	<p>a. <b>P/PABA/2021/100881 – Deer Farm, Gallows Corner to Farrington Lane, Farrington DT11 8RA</b> – Erection of an agricultural building. This is a request for legal determination of Dorset Council as to whether or not Prior Approval is required for this proposal. The council is extremely concerned that this request, which may be too readily sanctioned without detailed consideration of its merits and rationale. This would thereby permit a large-scale agricultural development to occur without the opportunity for local concerns to be taken into account. The council has received correspondence which describes the concerns of local residents at the proposed erection of a large agricultural building in the Parish. These include the visual impact on and potential for despoilation of land set within an Area of Outstanding Natural Beauty (AONB); the inevitable increase in traffic, especially large farm and delivery vehicles on narrow roads, with resultant increase in noise pollution and maintenance requirements; and the apparent lack of any economic rationale for this proposed agricultural building given the existing infrastructure and facilities on site. The proposed site of this large-scale agricultural building will not only be highly visible, but is set within a unique AONB which includes the iconic Hambledon Hill and its surrounds. Clerk instructed to respond to Dorset Council and request this matter be treated as a Planning Application.</p>	<p>Clerk – letter 20 April 2021</p>
<p>12. Other Matters for next PC meeting</p>	<p>a. Cllr Gredley – village re-cycling initiative.</p>	

The Chairman declared the meeting closed at 7:55 pm.

The proposed date of the next Parish Council meeting is Wednesday 5 May 2021. This will be the **Annual Parish Council Meeting** and will follow after the **Annual Parish Meeting** for residents and will start at 7:00 pm. These will be virtual meetings. The Parish Clerk has advised local media sources of access information for these meetings.

Chairman ..... Date.....  
Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 18/04/21