

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 16 December 2021

Venue: Shroton Village Hall

Present: Cllr Hewitt, Cllr Gredley and Cllr Barrett

In attendance: Mr Pickstock (a resident of Farrington)

Agenda Item	Discussion Points	Action
1. Apologies	Cllr Gibson Fleming, Cllr Sullivan and Dorset Councillor Somper	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 23 November 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Barrett and seconded by Cllr Gredley.	
3. Chairman's announcements	<p>a. Chairman advised the council of the recent involvement of the Clerk in the matter of noise pollution affecting the health and wellbeing of village residents. The Clerk has been in regular contact with the parishioners concerned, Dorset Councillors Somper & Miller and the Dorset Council Environmental Health for P/2020/0767/HOUSE -Hambleton House, Fairfield Road, Shroton, Dorset, DT11 8QA. Residents advised to contact the Dorset Council Environmental Health Team. Environmental Health letter issued to the developer of the property (source of the noise).</p> <p>b. Chairman further advised the council of the Clerk's involvement in advising the letting agent (for a village property) of the need to attend to a broken branch of a tree deemed unsafe to pedestrians and drivers as it was hanging over the road (Frog Lane, close to the entrance of the Watermeadow bridge. Despite email contact and the provision of photographs to the owner of the property (currently living abroad), the letting agents, and a visit to the Clerk's home by the tree maintenance operative from the letting agency who was given as much detail as known, the council remain unsure if this matter has been attended to by the owner's letting agents.</p>	Clerk to inform the council of this type of contact and the effort, resources and time spent dealing with such
4. Declaration of Interests	None declared	
5. Matters Arising	Clerk awaiting response to question sent to DAPTC and the adoption of the council's New Code of Conduct using the NALC Model LGA Code June 2021. for review and adoption at	Clerk January 2022

<p>6. Democratic Period: a. Dorset Councillor Somper b. Public & Parish Council</p>	<p>a. Dorset Councillor Somper (Beacon Ward), provided the Council with her Beacon Ward report prior to the meeting. The council had no questions or comments for this report.</p> <p>b. Public and Parish Council Participation Mr Pickstock explained that he and another resident supported aspects for the revised proposals of the development at the former Church of St J John the Baptist, Farrington. However, Mr Pickstock and the other resident have profound concerns about how their property will be seriously overlooked by aspects of the proposed development and remain disheartened that there has been no consideration or review of an alternative vehicular access point for car parking from the south. It appears from the pre-application feedback from Dorset Council (Planning) that the proposed north access would encroach on the existing curtilage of this site and would not be supported. Mr Pickstock contacted Dorset Highways to gauge the rationale behind the applicants request for a north access; the council were further advised that Dorset Highways had not undertaken a review of access from the south. Mr Pickstock thanked the council for its attention in this matter.</p> <p>The Chairman decided to take Planning Matters after Item 7 Correspondence was completed which would allow Mr Pickstock to observe the council's discussion earlier in the meeting.</p>	
<p>7. Correspondence</p>	<p>Emails received by the Clerk for statutory matters and council business are sent onto the Council by the Clerk and itemised for discussion at the next council meeting.</p> <p>a. Highways Winter Service - Salt bins and Dumpy bags - 2021/22 season – no council feedback from inspections due in November 2021. Chairman asked the council to check the salt bins for salt order.</p> <p>b. Legal & Democratic Services – Community Governance Review timetable – Representations and submissions report between October 2021 and February 2022 when recommendations for consideration will be made at a Full Council meeting 15 February 2022.</p> <p>c. Clerk's email round ups sent between 24 November 2021 – 16 December 2021 acknowledged by council members at this meeting.</p>	<p>CLRs Barrett, Gredley, Hewitt and the Clerk</p> <p>Clerk to send full timetable to council members</p>
<p>8. Planning Matters</p>	<p>Planning Matters:</p> <p>a. P/FUL/2021/04972 - Former Church of St John the Baptist Farrington Bridge to Farrington Village DT11 8RA - Internal and external alterations to facilitate change of use of former church to dwelling. DC Case Officer to be allocated. Cllr Hewitt to complete council's observations for tabling at 16 December 2021 meeting. The application and supporting documents can be viewed at link on Parish website. Public responses/comments to be submitted to Dorset Council Planning by 22 December 2021.</p> <p>b. P/FUL/2021/04971 - Former Church of St John the Baptist Farrington Bridge to Farrington Village DT11 8RA - Conversion and change of use of former church to dwelling. Create new vehicular access and 2 parking spaces. DC Case Officer to be allocated. Cllr Hewitt to complete council's observations for tabling at 16 December 2021 meeting. The application and supporting documents can be viewed at the link on Parish website. Responses/comments to be submitted to Dorset Council Planning by 22 December 2021.</p>	<p>Clerk for Planning response 16 December 2021</p> <p>Clerk for Planning response 16 December 2021</p>

	<p>The Parish Council does not object to the proposals for the development and preservation of this former Chapel, however, the council wishes to reiterate its concerns regarding significant aspects for the development at this site. The council has once again noted that the proposed development would lead to the property opposite being completely overlooked, which it considers would amount to a significant invasion of privacy. Clerk instructed to respond to Dorset Council Planning (North):</p> <p>The Parish Council asks for the following considerations to be included as conditions to any planning approval for these applications made by Dorset Council Planning:</p> <ul style="list-style-type: none"> • To determine why access and egress to the proposed site is not being considered from the south? The council understands that the proposed driveway access location at the north of the site <i>'is the only route agreed by Dorset Highways'</i> at this time, and urges a full assessment of proposed access from the south. • It is the council's opinion that if access from the south could be considered, the potential for future encroachment into open countryside and potential additions to the external layout of the application(s) would be avoided. The council also understands that Dorset Highways has not been approached or undertaken an evaluation of providing driveway access from the south for this proposed development. • To examine the use of mature planting materials i.e. evergreen hedging or trees to replace the line of trees (lost to disease) to recreate the natural screening between the two properties. • To consider the use of frosted glass in the rooflight (bedroom No 1) to provide the neighbouring property from being completely overlooked. • That any historical artefacts that may be uncovered during the proposed development are recorded and archived by Dorset Council to preserve the Chapel's 14th Century existence as a pilgrim resting place from Corfe Castle to Shaftesbury Abbey. <p>c. 2/2020/0767/HOUSE - Hambledon House, Fairfield Road, Shroton, Dorset, DT11 8QA Town and Country Planning (Development Management Procedure) (England) Order 2015. Proposal - Erect first floor and single storey extension. Residents' complaints over all night working and early work start by the building team contracted to complete this development. Chairman's Announcements 16 December 2021 Item 3a/870 refers.</p>	
<p>9. Parish Council Representatives</p>	<p>Parish Council Representatives – Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:</p> <p>Play Area Report</p> <ul style="list-style-type: none"> • Cllr Hewitt cost of preservative treatment of new play area equipment and equipment/fittings anticipated in 2022. • Cllr Hewitt – refurbishment signage • Cllr Hewitt – photographs of play area equipment <p>Parish Footpaths and Bridleways</p>	<p>Cllr Hewitt January 2022</p> <p>Cllr Hewitt January 2022</p> <p>Cllr Hewitt January 2022</p>

	<ul style="list-style-type: none"> • Cllr Gredley approached by resident about the overgrown hedge (property of the 'Old Barn') on the Swallow Lane track to Shroton Cross via Hellum Farmhouse. Council unsure of occupancy to determine a way forward with hedge trimming. <p>Parish Council Website Development</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>Dorset Council Highways</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>Dorset Council Parking Consultation</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>The Glebe matters & Glebe Trees (inc. Parish Trees)</p> <ul style="list-style-type: none"> • Cllr Sullivan confirmed local inspection of Glebe trees in December 2021 by email 14 December 2021. • Clerk advised the council that the annual inspection of the Lombardy Poplar trees will take place in January 2022 and will cost £440 (including VAT). <p>A350/C13 Community Action Group (CAG)</p> <ul style="list-style-type: none"> • Clerk responded to the Operations lead of the CAG with the councils support for the options below: <ol style="list-style-type: none"> 1. For local communities (who form the A350/C13 CAG) and asked the council to: consider whether it agreed to making the current advisory mandatory through a one-way weight restriction, 2. Whether it would be beneficial in the operation of a mandatory system to remove the pinch points at Melbury Abbas 3. Whether this council would in principle, be prepared to consider financial options to explore the trialling of equipment to address these issues. <p>Shroton Village Hall</p> <ul style="list-style-type: none"> • No report for this meeting. <p>DAPTC</p> <ul style="list-style-type: none"> • Clerk advised ed the council of the additional dates for New Councillor training in email roundups sent up to the date of the meeting. 	<p>Cllr Barrett January 2022</p> <p>Clerk to confirm arrangements and advise in Shroton Lines January 2022</p> <p>Clerk email 16 December 2021 Highways/A350 & C13 CAG</p>
<p>10. Parish Council Projects</p>	<p>Village Projects</p> <ol style="list-style-type: none"> a. Village Traffic Calming Project - Not taken at this meeting. b. Litter Picking – Not taken at this meeting. c. Village recycling – Not taken at this meeting. 	<p>Cllr Barrett February 2022</p>
<p>11. Finance Matters</p>	<ol style="list-style-type: none"> a. Precept discussion No 3 for council review and input of proposed Precept 2022 – 2023 included revised figures for: Defibrillator maintenance and upkeep £100 (new cost), Shroton.org - ongoing costs while new Parish Council website determined or embedded £120, Clerk's expenses and stationery £50 (new cost), Parish Council projects (to be determined) £400, new Parish Council website £500 (new cost) and HM Queen Platinum Jubilee fund £500 (new cost). 	

	<p>The council discussed the papers presented by the Clerk for this meeting.. The Clerk urged the council to utilise its reserved funds for: Councillor training, play area refurbishment costs and on-going play area maintenance costs. The council agreed the estimate of £5,500 as the budget required for 2022 – 2023. Clerk instructed to complete the council's Precept Request form for the 2022 – 2023 budget for £5,500 and submit to Dorset Council Financial Services.</p> <p>b. Council did not consider for approval payment to Iwerne Valley Lawn Maintenance – invoice not received by 15 December 2021</p> <p>c. Council approved payment to Shroton Cricket Club – Play area grass cutting 2021 19cuts) £190</p> <p>d. Council approved payment to Mr. J Bird Parish website hosting/domain costs £100.66</p> <p>e. Council approved payment to the Shroton Village Hall Committee – hire costs of the use of the village hall for council meetings in 2021 (6 meetings) £60</p> <p>f. Council approved payment to Mrs. E Kingsbury Clerk's salary & costs 22 July – 16 December 2021 - £1373.77</p> <p>g. Council approved payment to HMRC (PAYE) 22 July – 16 December 2021 £328.40</p> <p>h. Record of expenditure to 16 December 2021 to be signed by Chairman for RFO retention.</p>	<p>Clerk – full council approval required at January 2022.</p> <p>Clerk – cheques x 5</p> <p>Clerk – receipts/invoice log</p>
<p>12. Other Matters</p>	<p>a. Recruitment of additional council members.</p> <p>b. Play area donations box</p>	<p>All Council members Jan 2022 Cllr Gibson Fleming</p>

The presiding Chairman declared the meeting closed at 7:55 pm.

Presiding Chairman Date.....
Iwerne Courtney & Stepleton Parish Council

The proposed date of the next Parish Council meeting is 19 January 2022
(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 16/12/21