

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 20 February 2019 **Venue:** Shroton Village Hall

Present: Cllr Hewitt, Cllr Morris, Cllr Gibson Fleming and Cllr Milmer

In attendance: Mr Guy Lintott, Mr and Mrs David Froud

Agenda item	Discussion points	Action
1. Apologies	Cllr Mower and County Councillor Croney	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 16 January 2019 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Morris and Cllr Milmer.	
3. Declaration of Interests	No interests were declared.	
4. Matters Arising	<ul style="list-style-type: none"> a. Cllr Milmer has reported to the Dorset Waste Partnership, the partial destruction of the wild flower grassed area and kerb stones by its operatives during collection rounds. b. The Clerk reported that the moles in the play area had been eradicated, however, Cllr Hewitt remains concerned regarding the condition of the play area grass. The council agreed to purchase new dog signs for 'no fouling and 'no dogs'' on sites within the village. This is in line with the new NDDC Dog related Public Spaces Protection Order due on 31 March 2019. Clerk to organise new dog signs for village amenities. The numerous potholes in Bessells Lane have been regularly reported (council and residents) and remedial action is anticipated by DCC Highways. Clerk to advise via the parish website and Shroton Lines that the riding of horses on the green lane (track from Hellum Farmhouse, behind the General Wolfe Close homes to Fairfield Road) is not permissible as this is not a bridleway and is the land is privately owned. c. A recent issue concerning a resident of a Sovereign Housing Association home has been dealt with the Chairman and Clerk. The matter is now closed. d. The Clerk advised the council that the submission date for any parish council news for the Shroton Lines was now the 15th of every month. The Clerk to discuss this matter with the Chairman of the village hall committee as the earliest opportunity. 	<p>Report number for the Clerk</p> <p>Clerk for SL March 19 x 4 items</p> <p>Clerk</p>
5. Democratic Period with DCC & NDDC news	<ul style="list-style-type: none"> a. DCC & NDDC News - The February 2019 2018 report from District Councillor Jespersen was circulated prior to the meeting. No matters taken for discussion from this report. b. Public Session including Parish Councillors Mr Guy Lintott and Mr & Mrs David Froud advised the council of their concerns regarding aspects of the planning application 2/2018/1750/FUL. The residents live in close proximity to the site of the proposed development, and wished the council to record their observations and comments in any response the council may make to the Planning Officer at NDDC. Aspects of the application were discussed; particularly the applicant's proposed 	

	<p>choice of buildings materials, the height of the development elevations, the vast use of glass in south facing windows and the potential for light pollution. The residents also requested that NDDC properly identify the correct address for the planning application; confusion and distress have been caused with the incorrect address of the proposed development for a property in Higher Common, Child Okeford. The Chairman thanked the residents for their input and invited them to stay to hear the application being tabled at Planning Matters.</p>	
6. Correspondence	<p>As the email information and notices sent to the Parish Council from 19 December 2018 – no further comments/action from the council. Clerk requested acknowledgement of her emails concerning the nomination packs for local elections May 2019. Parish Council to download information and guidance for standing as a Parish Councillor. Completed nomination papers can be submitted to the Returning Officer (Dorchester) at any time from Monday 18 March up to the deadline of 4pm on Wednesday 3 April 2019. These must be delivered by hand and cannot be accepted if they arrive in the post. Potential nominees are required to complete the papers and bring to the Clerk for checking prior to being taken to Dorchester.</p> <ol style="list-style-type: none"> The Dorset Lengthsman – letter advertising the services to parish and town councils (received 23 January 2019) will not be taken forward by the parish council. The council discussed the Clerk’s email enquiry to DCC Highways (DCCH) after being informed that the date for the village surface dressing will now be included in the 2020-2021 schedule of Dorset Council Highways works. The response from the current department advised the council that the village drains were not on the DCCH schedule as they are not located on priority gritting or linked routes. The work to address the flooding situation at the entrance to Everley Farm road has apparently been completed and that further signage to warn drivers negotiating the Stepleton Bends was considered adequate; as the installation of road chevron signs and road markings was correct. The council remains concerned and disappointed with the intimation that it now has overall responsibility for identifying, assessing and maintaining gullies and drains within the parish. The council suggest that such obligations to provide the necessary skills, resources and budget to deal with these strategic highway’s matters are beyond the current skill set, expertise and knowledge of the council. Clerk instructed to reply to the DCCH email. The Clerk will take up the invitation from Rt. Hon. Simon Hoare MP for attendance at the 1 March 2019 in Blandford Forum. 	<p>Parish Council</p> <p>Parish Councillors</p> <p>Clerk to respond</p> <p>Clerk to respond</p> <p>Clerk</p>
7. Parish Council Representatives	<p>Cllr Milmer is the Play Area representative.</p> <ul style="list-style-type: none"> Cllr Milmer and Clerk completing the ‘Tesco Bags of Help’ application that may be used to obtain funding for equipment or surfaces maintenance/replacement. <p>Cllr Mower is the Footpaths and Bridleways representative.</p> <ul style="list-style-type: none"> No report provided for this meeting. The Chairman to approach Cllr Mower to contact owners of the ‘Old Barn’ concerning the overgrown hedge on the diverted footpath behind Old Mill Cottages. Chairman to contact the owners of ‘Kingsbere’ concerning the overgrown hedge from the footpath onto Newfield Lane. <p>Cllr Morris is the Parish Trees representative.</p>	<p>Cllr Milmer & Clerk March 2019</p> <p>Cllr Mower</p> <p>Cllr Hewitt</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • Clerk accompanied Cllr Hewitt when meeting Mike Coker (Principal Technical Officer) as he inspected the council owned trees on the Glebe. A report is due before the March 2019 council meeting. <p>Cllr Gibson Fleming – Parish website assistance</p> <ul style="list-style-type: none"> • A meeting was held on 18 February 2019 between Cllr Gibson Fleming, Mr Steve Banks of Wessex Internet and the Clerk to determine how best to move forward with and update the existing parish website. Cllr Gibson Fleming recommended a further meeting of parish councillors, to determine the scope and style of a new website. Clerk to send a link to the council of a site identified as a possible option in the design and layout. <p>Cllr Hewitt is the Glebe representative</p> <ul style="list-style-type: none"> • The Clerk to instructed to clarify whether the council will incur any future additional costs for cutting the wildflower patch. • The disclaimer notice due to be fixed to the bus shelter on the Glebe is lost. <p>Cllr Mower is the Village Hall representative. No report provided.</p> <p>Parish Clerk for DAPTC and A350 & C13 Stakeholders</p> <ul style="list-style-type: none"> • Cllr Milmer and the Clerk attended the Durweston Bridge Closure meeting on 6 February 2019 in Durweston Village Hall. Clerk to provide the council with a summary of the questions asked by community representatives at this meeting. • The council agreed to support the steering committee of the A350 CG by providing a venue for a number of its community meetings in lieu of a portion of the council precept. The council pays a flat rate for the hire of the village hall (minute 21 March 2018 item 9a refers) and considers this additional parish requirement an appropriate use of this facility for the immediate parish and representative of adjoining parishes. • Clerk enquired as to the council's requirement to attend DAPTC training sessions. Cllr Morris indicated potential availability for a future training session at this meeting. 	Clerk
<p>8. Parish Council Projects</p> <p>July 2018</p>	<p>Neighbourhood Development Plan (NDP)</p> <ul style="list-style-type: none"> • Parish Clerk advised the council that Iwerne Minster Parish Council have abandoned the process of the Iwerne Minster Neighbourhood Plan. The Iwerne Minster Parish Council decided to abandon the Neighbourhood Plan process in February 2018. <p>Traffic in the village</p> <ul style="list-style-type: none"> • The matter of a 30 M.P.H. Speed Limit for the village will be taken at the May 2019 Annual Parish Meeting for a whole community discussion. • Cllr Hewitt advised the council that she had spoken to Mr N Smith (as the landowner), concerning the proposed installation of a road traffic mirror at the Bessells Lane 'T' junction with Newfield Lane. Mr Smith is, regretfully, unable to support this initiative due to the potential impact on his public liability insurance and indemnity. The parish council is not taking this matter forward. 	Clerk for May 2019

9. Finance Matters	<p>a. The Parish Council ratified the final precept of £8701 for 2019/2020. The Clerk dispatched completed precept papers to Finance Office, Dorset Councils Partnership on 24 January 2019. Chairman and Clerk signed Parish Council budget estimate calculation for 2019/2020 and this to be retained in Precept F</p> <p>b. Council authorised the payment to Pestwright for the treatment/eradication on moles in the play area during November 2018 – February 2019) £65.</p> <p>c. Record of anticipated expenditure up to 16/01/19 and 20/02/19 was signed by the Chairman for RFO retention.</p>	
10. Planning Matters	<p>2/2018/1750/FUL – Hambledon Hill Farm, New Field Lane, Shroton, DT11 8QR - Erect 1 No. dwelling and carport/plant room. Form 2 No. parking spaces and demolish existing light industrial buildings. The parish council discussed this application at length and listened to the observations and comments from Cllr Milmer and Cllr Hewitt, who completed the site visit, and the residents affected by this proposed development during the Democratic Period (Item 5 b) of this meeting.</p> <p>The council has no objections to this planning application. However, the council has requested its comments and observations concerning:</p> <ul style="list-style-type: none"> • the large amounts of glazing being considered for this application, and remains concerned at the potential for light pollution due to the amount of glazing being proposed • the position and size of the rear windows and height of the elevations • the option for the use of quality brick and flint to ensure the character of the proposed building is appropriate and in keeping with the style and character of the surrounding area • any proposed planting scheme be increased to include additional trees and ornamental shrubs • final clarification for the name of the development be properly determined and confirmed by the Senior Planning Officer NDDC <p>as contained in the Clerk's letter 21 February, be considered in relation to the specific design and concept of the proposed building, and requested that these observations and comments be kept on the planning application file.</p> <p>Parish Clerk's notes for record only:</p> <ul style="list-style-type: none"> • 2/2018/0515/LITRA Industrial Units, New Field Lane, Shroton DT11 8QR - Proposal - Prior approval for change of use under the GDPO. http://planning.north-dorset.gov.uk/online-applications • Clerk's email 11 September 2018 refers – date for meeting developer/architect. • Comments from the informal meeting arranged for 4 October 2018 with Courtney Developments, Parish residents and Parish Councillors. • Clerk received a diagram of the proposals for Hambledon Farm, Child Okeford, DT11 8QR. • No formal planning application notification received at revised agenda date 16 December 2018. 	Clerk to NDDC

The Presiding Chairman declared the meeting closed at 8:45pm. The date of the next meeting: Wednesday 20 March 2019 at 7:00 pm

Chairman Date.....

Iwerne Courtney & Stepleton Parish Council
(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)