

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 19 February 2020      **Venue:** Shroton Village Hall

**Present:** Cllr Hewitt, Cllr Morris, Cllr Gibson Fleming, Cllr Gredley, Cllr Barrett and Cllr Sullivan

**In attendance:** County Councillor Somper

Agenda item	Discussion points	Action
1. Apologies	None taken.	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 22 January 2020 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Gredley and seconded by Cllr Sullivan.	
3. Declaration of Interests	None declared.	
4. Matters Arising	<p>a. Cllr Hewitt informed the council of the various activities taking place in the village during the VE Day commemorations. Cllr Hewitt also advised the council of a Spitfire fly past and will approach Mr J Gibson Fleming for access to the Ranston Estate Airfield to enable the Spitfire aircrew to take tea in the village hall with the residents. This event was also discussed at Finance Item 9C.</p> <p>b. Cllr Sullivan provided the council with an overview of the Dorset Local Plan workshop meeting he attended on behalf of the parish council 3rd February 2020. The workshop provided an update for councillors on the progress the council is making in forming the strategy for the new Dorset Local Plan. Aspects of the workshop included proposed housing targets, the existing processes of public involvement, transport &amp; infrastructure issues and further consultation processes with developers.</p> <p>c. Definitive map (public footpath across the Fairfield cricket pitch) Clerk has resent earlier request for assistance and guidance to the Definitive Map Team at Dorset Council.</p>	<p>Cllr Hewitt – Ranston approach March 2020</p> <p>Clerk March 2020</p>
5. Democratic Period Dorset Council news	<p>a. Dorset Council News – from Cllr J Somper (Beacon Ward). Notable points as discussed by Cllr Somper:</p> <ul style="list-style-type: none"> <li>• Councillors approved Dorset Council’s budget and agreed its priorities for 2020/2021. Dorset Council decided to increase council tax by just under 4% to help fund the rising cost of adult social care and children’s services, protecting the most vulnerable people in society. The increase also protects ‘discretionary’ services which are services a council can choose to provide but does not have to, such as country parks, school crossing patrols and weed clearing.</li> <li>▪ Dorset Council Budget Briefings – Budget for Services to Children/In Care anticipated to be set at £74m. Concerns at this budget and calls for robust scrutiny as overspending of this budget has gone on for too long. Questions also being raised about locality working to address effective service provision.</li> <li>▪ Consultation to review the Dorset Voluntary Sector funding arrangements. Disparity over former</li> </ul>	

	<p>allocations made by local government councils. Public consultation on the parish website from January 2020. <a href="https://www.dorsetcouncil.gov.uk/your-council/consultations/consultation.aspx?consult=159a88ce-e8e9-430d-9348-d5e229212c37">https://www.dorsetcouncil.gov.uk/your-council/consultations/consultation.aspx?consult=159a88ce-e8e9-430d-9348-d5e229212c37</a></p> <ul style="list-style-type: none"> <li>▪ The Dorset Council Plan was approved.</li> </ul>	
6. Correspondence	<p>a. DAPTC email - Launch of the public consultation on the draft North East, draft North West, draft South East and draft South West Marine Plans.</p>	Sent to council 3 February
7. Parish Council Representatives	<p><b>Cllr Gibson Fleming</b> – Parish website assistance – no report for this meeting.  <b>Cllr Morris</b> - Play Area representative –</p> <ul style="list-style-type: none"> <li>• Advised that more replacement bark was likely to be needed for specific areas of play in the coming months.</li> <li>• Cllr Gibson Fleming will chase the production of a donations box for play area donations</li> <li>• Cllr Hewitt advised the council of the meeting 18 February 2020 where two village residents with Cllr Barrett will begin looking into funding to replace the central climbing frame.</li> <li>• <b>Cllr Hewitt</b> – Footpaths and Bridleways representative – no report for this meeting.</li> <li>• Cllr Sullivan advised the council that a tree was down in area of the footpath by the Water Meadow (Mr A Rees land). Clerk to contact Parish Clerk Iwerne Minster to advise.</li> </ul> <p><b>Cllr Hewitt</b> - Village Hall representative - no report for this meeting.  <b>Cllr Gredley</b> – Dorset Council Highways representative</p> <ul style="list-style-type: none"> <li>• Clerk re-despatched the returned cheque for the purchase of the Farrington road traffic gateways after intervention by Cllr J Somper at the increased cost of these gateways. Clerk received assurance from David Clegg, Service Manager Dorset Council Highways that the additional costs will be covered by a separate budget which is allocated to a programme of work which has been delivered along the A350/C13 corridor over the last few years.</li> <li>• Cllr Gredley to contact Dorset Council Highways to determine a date for the installation of these gateways. Clerk requested to be kept informed of installation developments for inclusion on the council's property &amp; assets register and included on the council's insurance cover.</li> </ul> <p><b>Parish Clerk</b> for DAPTC and A350 &amp; C13 Community Group</p> <ul style="list-style-type: none"> <li>• Cllr Sullivan to attend New Councillor training 29 February 2020 – details from Clerk received.</li> <li>• No report from the A350 &amp; C13 Community Group.</li> </ul> <p><b>Cllr Sullivan</b> – The Glebe and Glebe trees</p> <ul style="list-style-type: none"> <li>• Cllr Sullivan advised the council that it might wish to consider a more regular inspection of the Lombardy Poplar trees at TPO/533/2105, having reviewed information about trees that could be considered dangerous or at risk and in line with the parish council taking appropriate measures to ensure its trees are well maintained and regularly monitored. Cllr Gibson Fleming suggested that perhaps a minute could be raised February 2021 to identify whether any significant changes to the Lombardy Poplars were evident and subsequently warranted an inspection by an authorised Arboricultural surgeon. The parish council is to continue its routine visual observations and inspection of all the trees on the Glebe and remains conscious of its responsibility at the retention of</li> </ul>	<p>Cllr Barrett</p> <p>Clerk Iwerne Minster and Graham Stanley information</p> <p>Cllr Gredley</p> <p>Cllr Sullivan</p> <p>Cllr Sullivan &amp; Clerk for February 2021</p> <p>Whole council</p>

	<p>the species at TPO/533/2105. Town and Country Planning Act 1990 Section 211: Notification of intent to carry out works to trees within a Conservation Area 2/2020/0115/CATREE - Land At, The Glebe, Shroton Dorset taken at Planning Matters (item 10 c).</p> <ul style="list-style-type: none"> <li>The Clerk received a revised quotation for the works to trees in a conservation area. On checking the revised costs the Clerk advised the Arboricultural Manager, Dorset Council that an error had been made and requested the matter be reviewed. The Arboricultural Manager agreed an error had been made, but in light of the excessive delay to the proposed works, the Arboricultural Manager is prepared to commit to the quoted price by way of recompense for the delay to the proposed tree works on the Glebe.</li> </ul>	Clerk – Arboricultural Manager – date for work to begin
8. Parish Council Projects	<p><b>Village Traffic Calming</b> Cllr Hewitt requested this matter remain an agenda item for the foreseeable future, particularly in light of the support expressed by village residents at the Democratic Period at earlier meetings and in recent correspondence with village residents. Correspondence from residents concerning the proposed 30 mph speed limit will be kept in the Chairman’s folder and used in future council discussions.</p>	Clerk – March 2020
9. Finance Matters	<ol style="list-style-type: none"> <li>Precept 2020 – 2021 council discussion No 3. Clerk instructed to re-configure contingency funds as discussed and prepare a revised precept document for council agreement by email out of council and to be ratified at the 19 February 2020 council meeting. Clerk dispatched Precept request of <b>£8799</b> to Dorset Council 27 January 2020. Chairman and Clerk signed FINAL Parish Council budget estimate calculation for 2020 /2021 and ratified by the whole council.</li> <li>Clerk advised that Precept request received and payment details acknowledged 28 January 2020 by Dorset Council Finance Team.</li> <li>Cllr Hewitt to provide Clerk with details of display boards to be purchased for the VE Day Commemorations. <b>£120</b> from the INAZIN Grant to be used along with an anonymous ‘match funded’ donation of <b>£120</b> from a village resident. Total anticipated cost <b>£240</b> for three display boards.</li> <li>Council authorised payment to Shroton Village Hall Committee – hire charge for unlimited use of the village hall for parish Council business <b>£110</b></li> <li>Record of expenditure to 19 February 2020 to be signed by Chairman for Clerk retention.</li> </ol>	<p>Cllr Hewitt for Clerk</p> <p>Clerk x 1</p> <p>Clerk</p>
10. Planning Matters	<ol style="list-style-type: none"> <li><b>2/2020/0072/HOUSE – Location: Fourways, Frog Lane, Shroton, DT11 8QL</b>Town and Country Planning (Development Management Procedure) (England) Order 2015. Proposal: Convert part of existing outbuildings to form annexe. Cllr Hewitt with Cllr Gredley completed Parish Council observations for application tabling at the 19 February parish council meeting. No objections or further comments to this application.</li> <li><b>2/2020/0073/LBC – Location: Fourways, Frog Lane, Shroton, DT11 8QL</b>The Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as Amended). Proposal: Convert part of existing outbuildings to form annexe and carry out associated internal and external alterations. Cllr Hewitt with Cllr Gredley completed the Parish Council observations for application tabling at the 19 February parish council meeting. No objections or further comments to this application.</li> </ol>	<p>Clerk to Dorset Council</p> <p>Clerk to Dorset Council</p>

	<p>c. Town and Country Planning Act 1990 Section 211: Notification of intent to carry out works to trees within a Conservation Area  <b>2/2020/0115/CATREE - Land At, The Glebe, Shroton Dorset</b>  T2 - Silver Birch - Remove truncated branches/stubs. Remove major dead wood - Exempt. (No permission required).  T3 - Ash - Remove all dead wood - Exempt. (No permission required).  T5 - Crack Willow - Re-pollard.  T7 - Field Maple - Remove major dead wood - Exempt. (No permission required).  T8 - Crack Willow - Reduce crown by up to 4m.  T12 - Beech - Crown lift to 5.2m over highway. Remove major dead wood - Exempt. (No permission required).  T13 - Sweet Chestnut - Crown lift to 5.2m over highway. Crown clean by removing broken/hanging branches and major dead wood - Exempt. (No permission required).</p> <p>Notes:  The period of <b>consent</b> lasts two years from the date council received this letter. If the work is not completed within this time scale a new application must be submitted. <b>Disturbance of wildlife:</b> It is an offence under the Wildlife and Countryside Act 1981 to disturb Protected Species. It is therefore advisable to consult your tree surgeon/consultant to agree an acceptable time for carrying out any work. All work should be undertaken in accordance with the minimum standards of the British Standard for tree works B.S.3998: 2010.</p>	
11. Other Matters for next PC meeting	None tabled.	

The Presiding Chairman declared the meeting closed at 7:45 pm.

The date of the next meeting: Wednesday 18 March 2020 at 7:00 pm in the Shroton Village Hall.

Chairman ..... Date.....

Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 20/02/20