

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 17 February 2021

Venue: Remote meeting – Google meet. <https://meet.google.com/fau-xvtb-zdx>

Present: Cllr Hewitt, Cllr Gibson Fleming, Cllr Gredley, Cllr Barrett and Cllr Sullivan

In attendance: County Councillor Somper, Mr Steve Martin, Mr Ray Raymond, Alison Jeffrey, Kes Margrie and Mr Edward Newitt,

Agenda item	Discussion points	Action
1. Apologies	Mr and Mrs Bob Clubb, Mrs Hazel Ward and Mr John Simmons (Parishioners).	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 20 January 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Barrett and seconded by Cllr Sullivan.	
3. Chairman's announcements	No announcements or updates for this meeting.	
4. Declaration of Interests	Cllr Gibson Fleming – Item 5a.	
5. Matters Arising http://demo2.server1.wcagwebsites.org/	<p>a. Cllr Hewitt invited Cllr Gibson Fleming to talk about the Wessex Internet offer to the village. Cllr Gibson Fleming described the offer of Ultrafast fibre broadband in the village and the enhanced service provision currently being developed to help bring better data connectivity to the village and rural areas. Cllr Gibson Fleming asked if the council would support and promote this initiative and advised the council that for every fibre broadband order in the village, Wessex Internet would donate £100 to Shroton Play Area redevelopment fund.</p> <p>b. Cllr Hewitt - Premises Licence for The Garden Gin Company to be registered at 1 The Corner, Shroton DT11. The Chairman advised the council that the applicant had all the required licenses in place and understood his responsibilities to the community with this initiative. A fulfilment warehouse would be used for the despatch and delivery of the product. No further comment from the council.</p> <p>c. Cllr Barrett and Clerk – No action for the website development at this meeting.</p> <p>d. Cllr Hewitt – to provide the Clerk with the contact details of the replacement Play Area Inspector.</p> <p>e. Clerk – earlier informed the council of the response from council's insurance company about the frequency of tree inspections. The overriding Policy Condition to consider is one which requires reasonable precautions to be taken to prevent injury or damage arising. The council continues to engage with, and act on the advice of a tree expert and maintains a regular programme of local</p>	<p>Cllr Gibson Fleming update March 2021.</p> <p>Cllr Barrett and Clerk for March 2021 meeting Cllr Hewitt</p> <p>Clerk – action to Dorset Council Arboricultural</p>

<p>email 09/02/21</p>	<p>checks; particularly for hazardous trees (trees that near the public highway, playgrounds, other open spaces were people may gather or walk) particularly after adverse weather conditions. The council further determined to engage the Dorset Council Arboricultural Team to provide annual inspections of the Lombardy Poplar trees on the Glebe with immediate effect.</p> <p>f. Clerk – advised the council that the cost of an additional dog litter bin would be £ 372.48 (inc. VAT), together with an installation fee of £50 and £5.25 for emptying a bin on any revised collection route. A risk assessment with photographs also required to ensure the safety of the collection operatives. The council determined not to proceed with this purchase.</p> <p>g. Cllr Sullivan advised the council about a request to trim the Malus tree branches growing into the BT power lines on the Corner Road leading to Courtney Close. Cllr Sullivan could not have this matter discussed at the Democratic Period as the Parishioners requesting this work were not present at the meeting. Cllr Sullivan explained that the matter had been in abeyance for a number of years and on researching the council minutes understood that until the mains power was switched off, access by qualified arboriculturists could not happen.</p> <p>h. Clerk advised the council that it is required to review council regulations. Cllr Hewitt and Cllr Gredley to review Standing Orders, Cllr Gibson Fleming and Cllr Barrett to review Finance Regulations and Cllr Sullivan with the Clerk the Glebe Tree Policy and The Glebe User’s Guide.</p>	<p>team and to advise the council’s insurance company of this additional inspection measure.</p> <p>Clerk – actions with A5 rigid ‘clean-up’ posters and response to DWP.</p> <p>Cllr Sullivan – update on developments March 2021. Council members as identified. Ready for May 2021.</p>
<p>6. Democratic Period: a. Dorset Council b. The Public & Parish Council</p>	<p>a. County Cllr Somper provided the Council with her monthly report for February 2021 prior to the meeting. No questions taken from this report.</p> <p>b. The Chairman invited members of the public to talk about Planning Application P/HOU/2020/00365 - Chapel View, The Corner Shroton DT11 8QH to erect single storey rear extension.</p> <p>Mr. Edward Newitt did not wish to provide comments at this stage but wanted to listen to the discussion about this application. Ms. Alison Jeffery and Ms. Kes Margrie both said they were happy with the proposed development, that they were looking forward to having a new neighbour and had no further comments about this application. Mr. Steve Martin advised the council that he had not been advised of the planning application by Dorset Council. Mr Martin has submitted his concerns and observations about this application to the Planning Team and did not wish to replicate these at this meeting, other than to reiterate that in his opinion the application is very large for the existing footprint of the property and that he has requested a site meeting by Dorset Council Planning to determine and evaluate aspects of the site and scale of the proposed development. Mr. Ray Raymond (the new owner of Chapel View, DT11 8QH) informed the council of his plans to renovate the property and build an extension into the garden area. Mr. Raymond advised the council that the proposed design had been produced in conjunction with some of his neighbours and apologised for not including other immediate residents in aspects of the design of the extension. Mr. Raymond told the meeting that he had spoken earlier this evening to Mr. & Mrs. Clubb about this application and his plans to renovate the listed property. Mr. & Mrs. Bob Clubb (immediate neighbours to the proposed development) had submitted their comments to the Dorset Council</p>	

	<p>Planning team with concerns regarding the proposed development but were, unfortunately, unable to join the meeting for technical reasons.</p> <p>The Chairman thanked all the guests for their participation with this matter and invited them to remain in the meeting to hear the application being tabled at Planning Matters Item ga.</p>	
7. Correspondence	<p>a. Council acknowledged Clerk's email round-ups 2, 5, 12 & 14 February 2021.</p> <p>b. Council acknowledged receipt of draft Public Notice Traffic Management Notice TRO -1001.</p>	
8. Parish Council Representatives	<p>Cllr Gibson Fleming – no report for this meeting.</p> <p>Cllr Hewitt – Footpaths and Bridleways representative: – Cllr Barrett to attend Footpaths meeting convened by Cllr Somper 22 February 2021.</p> <p>Cllr Gredley – Dorset Council Highways representative: Liaison meeting with the new Community Highways Officer (CHO) on 1 February 2021. Potholes and the fabled resurfacing treatment schedule to include all parish roads (Iwerne Stepleton and Farrington) is a priority ambition of this council. Further meeting with the Cho being mooted.</p> <p>Cllr Gredley – Dorset Parking Review – no report for this meeting.</p> <p>Cllr Hewitt – The Glebe Play Area – no report for this meeting.</p> <p>Cllr Sullivan – The Glebe and Parish trees:</p> <ul style="list-style-type: none"> • Review of Glebe Tree Policy and Glebe Users Guide by May 2021 in hand. • Glebe trees and insurance advice taken at Item 5e of 17 February 2021 - Matters Arising. Clerk instructed to contact Dorset Council Arboricultural Team to arrange for an annual professional inspection of the Lombardy Poplar trees. • Clerk to advise the council's insurance company of the request for an annual professional inspection of the Lombardy Poplar trees and the recording of monthly local checks of the Glebe trees. • Cllr Sullivan will continue the local monthly check of the Glebe trees; and confirms an inspection was carried out on 17th February 2021. The Clerk will now minute the monthly check of the Glebe trees as a record of local inspection by the Glebe & Parish Trees representative. • Malus tree and power lines The Corner taken at item 5g of 17 February 2021 – Matters Arising. <p>Cllr Hewitt - Village Hall representative: no report for this meeting.</p> <p>Parish Clerk – DAPTC & A350/C13 Community Group: no reports for this meeting.</p>	<p>Report for March 2021.</p> <p>Report for March 2021</p> <p>Cllr Sullivan & Clerk</p> <p>Clerk</p> <p>Clerk</p>
9. Parish Council Projects	<p>Village Traffic Calming Project</p> <p>Not taken at this meeting.</p>	

10. Finance Matters	<p>a. Precept application 2021 – 2022 for £8625 submitted and confirmed by Dorset Council Precept Team 25 January 2021. Chairman and RFO to sign Version No.5 FINAL for retention by the Clerk.</p> <p>b. Record of expenditure to 17 February 2021 to be signed by Chairman for RFO retention.</p>	
11. Planning Matters	<p>a. P/HOU/2020/00365 - Chapel View, The Corner Shroton DT11 8QH Erect single storey rear extension. The council discussed this application, noted the comments & observations of Cllr Barrett, the Parishioners and instructed the Clerk to request a site meeting as soon as practicable by Dorset Council Planning Team.</p> <p>The Parish Council has serious concern about the size of the proposed single storey extension, which appears to the Council to be excessively large for the immediate environment, particularly in comparison to the footprint of the original dwelling and the potential impact on neighbouring properties. Parishioners who neighbour the property have made representations during this evening meeting about this. The Clerk to request a site visit by Dorset Council Planning Officers to provide the Council with informed guidance on the size of the extension in relation to the footprint of the original dwelling and its impact on the neighbouring properties.</p> <p>b. P/HOU/2020/00382 - East Kennel Cottage A350 - Troy Town To Okeford Road Iwerne Stepleton Dorset DT11 8PR Erection of single storey side extension. The council discussed this application and noted the comments and observations made by Cllr Gibson Fleming. Cllr Gibson Fleming commented on the proposed use of slate roof tiles and suggested that concrete roof tiles matching those already in place should be used. No objections or further comments from the Parish Council.</p>	<p>Clerk – Dorset Council Planning</p> <p>Clerk – Dorset Council Planning</p>
12. Other Matters for next PC meeting	None identified.	

The Chairman declared the meeting closed at 8: 10 pm.

The proposed date of the next meeting: Wednesday 17 March 2021 at 7:00 pm.

Chairman Date.....
Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 18/02/21