

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 16 February 2022

Venue: Shroton Village Hall

Present: Cllr Hewitt, Cllr Gredley, Cllr Sullivan and Cllr Barrett

In attendance: Cllr Jane Somper (Beacon Ward)

Agenda Item	Discussion Points	Action
1. Apologies	Cllr Gibson Fleming	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 19 January 2022 having been previously circulated, were not agreed; the Clerk is to revise the minutes to include the Parish Council discussion about maintenance work to the Malus Tree - P/TRC/2021/01488. The Clerk will circulate the draft minutes Version No 2 to the council for agreement prior to the issue of the draft February 2022 Parish Council minutes.	Clerk
3. Chairman's announcements	No announcements for this meeting.	
4. Declaration of Interests	None declared	
5. Matters Arising	a. Cllr Hewitt - Recruitment of new Parish Council members. Cllr Barrett to contact resident of Farrington and Clerk to contact resident of Shroton. b. Clerk - addition of HM Queen Platinum Jubilee as heading under Parish Projects Item 8.	March 2022
6. Democratic Period: a. Dorset Councillor Somper b. Public & Parish Council	a. Dorset Councillor Somper - to forward details of the link for residents across the whole of Dorset to be able to nominate locally important buildings, structures, designed landscapes, sites and places to be considered on new Local Heritage Lists and the link for guidance on how to nominate a specific feature or item. Cllr Somper to provide a copy of her quarterly report Winter 2021 and report for February 2022. Clerk to advertise in March 2022 Shroton Lines. Dorset Council has appointed a Director for Climate Change and the Governance Review was agreed unanimously by Dorset Council. Cllr Somper advised the council that public consultation on the findings of the Governance Review could be accessed on the Dorset Council website and would close on 23 May 2022 for public response.	Cllr Somper, Clerk for SL March 2022 and Parish noticeboard

	<p>b. Public and Parish Council Participation - Cllr Hewitt queried the changes to the number of Parish Councillors for Iwerne Courtney & Iwerne Stepleton as recommended in the approved Governance Review.</p>	
<p>7. Correspondence</p>	<p>Emails received by the Clerk for statutory matters and council business are sent onto the Council by the Clerk and itemised for discussion at the next council meeting.</p> <p>a. Dorset Council – Community Governance Review - no further comment from the council. Clerk to advise the Parish of the proposed changes affecting the Iwerne Courtney & Stepleton Parish Council.</p> <p>b. Council discussed HM Queen Platinum Jubilee. Cllr Hewitt advised the council that the organising representatives from Shroton Village Hall, St Mary's Church, the 'Cricketers' PH, the Parish Council and the Shroton Cricket Club had begun. Ideas are fluid at the time of the meeting however the following have been mooted :</p> <ul style="list-style-type: none"> Tea Party Summer Pantomime Distribution of commemorative mugs for village children (maximum age not yet determined) Tree planting (HM Queen Green Canopy) St Mary's Church Flower Festival <p>Council to further discuss cost of mugs and number required, the maximum age of younger recipients and floral displays on the Glebe area. Clerk to research the quantity and cost of commemorative mugs and draw up schedule of the village area for determining the number of children/young people living in the village.</p> <p>c. Clerk's email round ups sent between 20 January – 16 February 2022 acknowledged by council members at this meeting.</p>	<p>Clerk - March 2022 SL</p> <p>Full council March 2022 Clerk – March 2022</p>
<p>8. Parish Council Representatives</p>	<p>Parish Council Representatives – Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:</p> <p>Play Area Report</p> <ul style="list-style-type: none"> • Cllr Hewitt advised that the quotation for the cost of preservative treatment of new play area equipment and the installation of 2 pieces of 'astro' turf would be taken at Finance Item 10a 16 February 2022. • Cllr Hewitt – refurbishment signage to be taken March 2022. • Cllr Barrett – photographs of play area equipment for Clerk's Property/Asset record • Cllr Gibson Fleming provided the council with a photograph of the proposed location for the installation of the play are donations box as gifted by the Ranston Estate. Council agreed the proposed location. <p>Parish Footpaths and Bridleways</p> <ul style="list-style-type: none"> • No action or report for this meeting <p>Parish Council Website Development</p> <ul style="list-style-type: none"> • Cllr Barrett to contact DAPTC regarding current costs for a new Parish Council website <p>Dorset Council Highways</p>	<p>Cllr Hewitt March 2022</p> <p>Cllr Hewitt March 2022 Cllr Barrett March 2022 Cllr Gibson Fleming March 2022</p> <p>Cllr Barrett March 2022</p>

	<ul style="list-style-type: none"> No action or report for this meeting. Cllr Gredley to contact the Community Highways Officer for an update to the proposed schedule for re-surfacing work within the village and surrounding roads during 2022. <p>Dorset Council Parking Consultation</p> <ul style="list-style-type: none"> No action or report for this meeting. This item will be removed from future agendas. <p>The Glebe matters & Glebe Trees (inc. Parish Trees)</p> <ul style="list-style-type: none"> Cllr Sullivan confirmed local inspection of Glebe trees in February 2022. Cllr Sullivan advised the council of a further discussion with Mr J Simmons about the proposed maintenance work to the Malus Tree - P/TRC/2021/01488 – and the perceived need to close the road for this work to be completed. Any type of tree surgery works requiring potential closure or partial blocking of the highway is the responsibility of the private contractor hired to complete this work by application to Dorset Council. Clerk advised the council that she had had no response at 16 February 2022 from the Arboricultural Manager Dorset Council (AMDC) about the date for the annual inspection 2022 of the Lombardy Poplar trees. Clerk to contact AMDC and copy Cllr Somper with detail of this further request. A350/C13 Community Action Group (CAG) No action or report for this meeting <p>Shroton Village Hall</p> <ul style="list-style-type: none"> No report for this meeting. Cllr Hewitt will attend the next meeting of the SVHC to determine potential arrangements for HM Queen Platinum Jubilee. <p>DAPTC</p> <ul style="list-style-type: none"> Clerk advised the council of the additional dates for New Councillor training in email roundups sent up to the date of the meeting. Clerk to advise Cllr Hewitt of the dates for Planning Matters training sessions in 2022. 	<p>Cllr Gredley March 2022</p> <p>Clerk March 2022</p> <p>Clerk advised Mr Simmons of this requirement by email 4 February 2022.</p> <p>Clerk to AMDC and Cllr Somper</p> <p>Cllr Hewitt March 2022</p> <p>Council members to review training dates</p> <p>Cllr Hewitt to identify dates for training</p>
<p>9. Parish Council Projects</p>	<p>Village Projects</p> <ol style="list-style-type: none"> Village Traffic Calming Project - Not taken at this meeting. Litter Picking – Cllr Barrett will coordinate and promote the next litter picking session for community participation in March Shroton Lines 2022. Village recycling – Not taken at this meeting. 	<p>Cllr Barrett March 2022</p>
<p>10. Finance Matters</p>	<ol style="list-style-type: none"> Council to discuss payment to J Mustey for preservative treatment of the new play area equipment and associated work 'astro' turf works in the play area £650. Cllr Hewitt to contact the Project Manager for the play area refurbishment project to request itemized costs for this proposed work and to determine cost of replacement swing equipment. Council approved payment to Iwerne Valley Lawn Maintenance for Glebe grass cutting 21 December 2021 £45 	<p>C</p>

	<ul style="list-style-type: none"> c. Council to acknowledge re-issue of cheques for payment to Shroton Cricket Club, Shroton Village Hall Committee and Mr. Jim Bird. Previously authorised 15 December 2021 Item 11 c – e/874. No charges incurred for cancellation process by Bank of Scotland. d. Chairman and RFO signed the 2022 – 2023 FINAL Parish Council budget estimate for RFO retention. e. Record of expenditure to 16 February 2022 to be signed by Chairman for RFO retention 	<p>Clerk – by hand</p> <p>Clerk – Precept 2022/2023 file</p> <p>Clerk – Receipts & Payments file</p>
11. Planning Matters	<p>Planning Matters:</p> <ul style="list-style-type: none"> a. Cllr Hewitt – P/LBC/2022/00361 – Dairy Cottage, Telegraph Street, DT11 8QQ – Internal and external alteration as listed in the schedule of works. Extension granted for council response. Council had no further comments and did not object to the proposals for this application. Cllr Gredley to review this application on completion of the meeting and advise the Clerk of his findings prior to submitting the council response. b. Cllr Hewitt – P/LBC/2022/00541 – Stepleton House, Iwerne Stepleton, DT11 8PR – Internal and external alterations to the main house and west wing. Council response by 2 March 2022. Council had no further comments and did not object to the proposals for this application. 	<p>Clerk to Dorset Council Planning</p> <p>Clerk to Dorset Council Planning</p>
12. Other Matters	<ul style="list-style-type: none"> a. Tree varieties to be considered for the 'green canopy' and events for HM Queen Platinum Jubilee. b. Cllr Gredley advised the council that it was his intention to step down as a Parish Councillor later in the year. 	<p>All Council members March 2022</p>

The presiding Chairman declared the meeting closed at 7:57 pm

Presiding Chairman Date.....
Iwerne Courtney & Stepleton Parish Council

The proposed date of the next Parish Council meeting is 16 February 2022
(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 18/02/22