

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 19 June 2019 **Venue:** Shroton Village Hall

Present: Cllr Morris, Cllr Hewitt and Cllr Milmer

In attendance: 6 village residents and Mr Roger Bell, Community Highway Officer, Dorset Council

| Agenda item | Discussion points | Action |
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| 1. Apologies | Cllr Gibson Fleming. | |
| 2. Minutes of Previous Meeting | The Minutes of the meeting held on 15 May 2019 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Hewitt and Cllr Milmer. | |
| 3. Declaration of Interests | No interests were declared. | |
| 4. Matters Arising | <p>a. Recruitment of additional volunteers for parish council – Cllr Morris asked the council to comment on how best to engage with residents and encourage further volunteers to join the parish council.</p> <p>b. Cold calling selling, intimidation and pressured buying in the village – Clerk reported a number of village residents had contacted her regarding cold callers with aggressive and intimidating behaviour. Clerk has contacted Dorset Police (for local community police officers in North Dorset) and accessed posters for distribution within the Parish. Clerk has prepared an editorial for advice to residents for the July 2019 Shroton newsletter.</p> | <p>Council members</p> <p>Cllr Milmer and Clerk to source 'unwanted traders' stickers</p> |
| 5. Democratic Period with DCC & NDDC news | <p>a. DCC & NDDC News – no report received from Cllr J Somper representing the Beacon Ward, North Dorset. Clerk instructed to determine contact details of the elected representative and invite said representative to future parish council meetings.</p> <p>b. Cllr Hewitt introduced Mr Roger Bell, Community Highway Officer, Dorset Council. Mr Bell described his remit for work in the Beacon Ward and surrounding area including the inspection of highways, enforcement matters affecting highways, surface treatment, engineering matters and asked how best to work with the parish council. Mr Bell assured the parish council that it was to remain with the services previously provided by DCC Highways; (especially as the council is not a member of the 'working together' initiative) and took questions from the village residents and council regarding the roads and surfaces around the village and advised the meeting of potential underspend of the A350 Corridor Fund and the work commenced at the Melbury Abbas airfield.</p> <p>Cllr Morris asked about the pothole categories remedial maintenance and required an explanation into the use of velocitor machine against the costly and resource driven 'traditional method'.</p> | <p>Clerk 2nd email contact</p> |

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| | <p>Mr V Margrie asked the community highways officer what the criteria was for obtaining a 20-mph speed limit and enquired as to how Iwerne Minster had a 20-mph speed limit implemented.</p> <p>Mr Bell advised that the Iwerne Minster PC had financed the implementation of the 20-mph speed limit by the consolidated work and research of a proactive community group with use of the parish council precept (over 3 years) and had received private funding to achieve this limit from a 30-mph limit, notably, as the village had a Traffic Regulation Order in place.</p> <p>Cllr Hewitt and the Clerk explained to the meeting the road safety situation in 2014 – 2015 and near implementation of a Traffic Regulation Order for the village.</p> <p>Mr A Breeze commented on the ludicrous and disastrous planning attempts at operating diversion routes for major road works around the Parish; particularly with the work on the A30 and engineering work at Durweston Bridge.</p> <p>Mr. M Lovett asked why the C13 road traffic indicator in Shaftesbury was not a mandatory route indicator for the large lorries accessing Poole and routes North for the M4 corridor. This was a voluntary suggestion for drivers as determined by the option agreed by DCC during the A350/C13 traffic management proposals in December 2017.</p> <p>Mrs J Sutcliffe further advised the meeting of her concerns regarding the safety of road users on the A350 due to increasing volume of large transporter lorries, particularly lorries from the continent using the roads around Stepleton Bends towards Shaftesbury at times of high use by school buses, people travelling to work and other drivers on the A350.</p> <p>The Clerk will forward details on the cancelled surface dressing locations and other correspondence on the road/highways maintenance not achieved, together with the details of the 'working together' instruction from the previous Community Highway Officer. Clerk to write to Director Highways, Dorset Council urging reconsideration for the Parish to be included in the proposed revised schedule for surface dressing of the dilapidated and poorly maintained roads in the Parish.</p> | Clerk action |
| 6. Correspondence | <ol style="list-style-type: none"> Invitation to CCG AGM 10 July 2019 – council attendance not anticipated. Minutes of meeting 16 April 2019 DAPTC NA Committee – council aware with no further action. DAPTC NA – VE Day 75 - * May 2020 – council aware; Cllr Hewitt agreed to consider this commemoration date and research potential options for participation. | Cllr Hewitt |
| 7. Parish Council Representatives | <p>Cllr Milmer – Glebe representative – Nothing to report.</p> <ul style="list-style-type: none"> Clerk to contact Steve Maros organisation for an update on the proposed schedule of work for the Glebe trees. <p>Cllr Morris – No report</p> <p>Cllr Gibson Fleming – Parish website assistance – no report for this meeting.</p> <p>Cllr Hewitt – Play Area representative</p> <ul style="list-style-type: none"> Play Area Annual Inspection Report 2019 anticipated. Request for parents to weed via Shroton Lines. Template for regular inspections by all council members with Cllr Hewitt. Bark from any tree works to be used within the play area. <p>Cllr Hewitt – Footpaths and Bridleways representative</p> <ul style="list-style-type: none"> Stile/gate at Hanging Gate – Hill Floor on Ranston land needs attention – request to Cllr Gibson Fleming for assistance. | Clerk Clerk Cllr Hewitt |

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| | <ul style="list-style-type: none"> • Self-closing gate in Bessells Lane reported faulty – contact Mr A Perrett for remedial action. • 5 bar-gate in Cow meadow (back of Courtney Close) appears to have dropped from hinge fitting – request to Mr N Smith for remedial action as it is a public footpath. <p>Cllr Hewitt - Village Hall representative</p> <ul style="list-style-type: none"> • Village Hall anticipating a very large water bill – meters being checked. • The 2019 village show is likely to be cancelled – as nobody coming forward to organise. • No comments received from village hall committee over questions asked about the content of the Shroton Lines newsletter. • The electricians in the church office require urgent attention and maintenance. • Clerk requested (for the council's insurance company) copies of the insurance certificate and risk assessment for the proposed Petanque competition being organised by the village hall committee. <p>Cllr Hewitt – Dorset Council Highways representative</p> <ul style="list-style-type: none"> • Contact Graham Stanley regarding verge spraying. • Clerk to contact Roger Bell for question over cost for reflective posts at Park Farm corner, send emails on the situation regarding the surface dressing debacle as advised in January 2019, village finger post enquiry at Shroton Cross and prepare letter for Director of Highways concerning surface dressing schedule. • Cllr Hewitt and Clerk to clean Frog Lane village gateway and report on condition of gateway form staining. <p>The Parish Clerk for DAPTC and A350 & C13 Community Group</p> <ul style="list-style-type: none"> • Identify training session with Cllr Morris for Chairman training session. • Minutes of NA meeting sent to parish council with NFA. • No report available from the A350 Community Group for this meeting. | <p>Cllr Hewitt</p> <p>Cllr Hewitt</p> |
| <p>8. Parish Council Projects</p> | <p>Traffic in the Village</p> <p>Proposed 30 M.P.H. Speed Limit</p> <p>The Clerk was instructed to contact the Community Highways Officer requesting information and guidance on the processes for consultation and potential implementation of a 30 M.P.H. Speed Limit for the village.</p> | <p>Clerk for Shroton Lines</p> |
| <p>9. Finance Matters</p> | <p>a. Council agreed (out of council) for the revised figure of £607.59. Clerk has now processed an additional council cheque of £23.12 for the revised payment total. Clerk in receipt of all 2019 – 2020 insurance papers. NOTE: Council approved payment to Came & Company annual insurance premium 01/06/19 – 31/05/20 with the Inspire Insurance Group through Came & Co. £584.47 on 15 May 2019. However, Clerk received further remittance advice in email 16 May 2019 asking if parish council wished to join the LTA being offered. Minute 16 May 2018 Finance 9f-711 refers.</p> <p>b. Council approved payment to Iwerne Valley Lawn Maintenance – 3 cuts - £145.</p> <p>c. Record of anticipated expenditure up to 19 June 2019 to be signed by the Chairman for RFO retention.</p> <p>d. Chairman and RFO signed Section 2 Accounting Statements for 2018/2019 – Annual Governance & Accountability Return (AGAR) 2018/2019 Part 2.</p> <p>e. Chairman and RFO signed Certificate of Exemption – AGAR 2018/2019 Part 2.</p> | <p>Clerk payment action</p> <p>Clerk audit action</p> <p>Clerk audit action</p> |

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| | f. Chairman and RFO to sign Receipts and Payments register for the end of the FY 31 March 2019. | To be taken July 2019 |
| 10. Planning Matters | No planning applications received at 19 June 2019. | |
| 11. Other Matters for next PC meeting | None tabled. | |

The Presiding Chairman declared the meeting closed at 8:00 pm.

The date of the next meeting: **Tuesday 16 July 2019 at 7:00 pm with Cllr J Somper (C. Beacon Ward)**

Chairman Date.....

Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 20/06/19