

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 17 June 2020

Venue: Remote meeting google.com//aab-hbpz-set:493 021 648#

Present: Cllr Hewitt, Cllr Gibson Fleming, Cllr Gredley, Cllr Barrett and Cllr Sullivan

In attendance: County Councillor Somper

Agenda item	Discussion points	Action
1. Apologies	None taken	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 20 May 2020 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Sullivan and seconded by Cllr Hewitt	
3. Declaration of Interests	Cllr Gredley indicated interests in Item 10 b1 Planning Application 2/2020/0608/LBC and Item 10 b2 2/2020/0607 for 'Littleport' Main Street, Shroton DT11 8QD.	
4. Matters Arising Clerk has sought advice from the Dorset Council Arboriculture Manager.	<p>a. Horse Chestnut Tree on the Glebe - Cllr Sullivan advised the council of the offer from a village resident of a home-grown sapling Chestnut Tree for the Glebe. Cllr Sullivan has identified five potential locations on the Glebe where this sapling may be planted and remains mindful of any future maintenance and insurance costs should this sapling be planted and suggested the council engage with village regarding its siting on the Glebe. Council urged to consider the locations for July 2020 meeting.</p> <p>b. Water Weed, River Iwerne Main Street – The Clerk has contacted the Dorset Council Senior Ranger (N) and Flood Risk Management team and awaits a response over clearing the excessive growth water weed in the river. Cllr Gibson Fleming offered to provide the Clerk with the contact details of a source of assistance with this matter.</p> <p>c. Heading out of Lockdown Risk Assessment and reopening the Community Library – The Clerk provided the council with some risk assessment guidelines (a belt & braces approach by DAPTC) to discuss this matter. Cllr Hewitt asked the council for its views on the re-opening of the Play area and Community Library. The council determined the Play Area is to remain closed as the council do not have the resources and must act with a reasonable duty of care until further national guidance is available. The Community Library is to remain open. The council will provide hand-sanitising facilities for use by residents visiting the community library in the telephone box.</p> <p>d. Parish Website Accessibility Requirements – Cllr Hewitt referred to the details provided by the Clerk concerning the national legislation requiring local councils to have an action plan and accessibility statement for the Parish website. The council considered it had not yet had enough guidance or information on the matter and one councillor considered the request as unreasonable. Cllr Hewitt asked Cllr Gibson Fleming if he could assist with some aspects of this matter given his professional background and experience. County Cllr Somper advised the council that she had no influence on the national legislation or its requirements.</p>	<p>Cllr Sullivan – details and map to the council.</p> <p>Cllr Gibson Fleming Clerk</p> <p>Cllr Barrett</p> <p>Cllr Gibson Fleming</p>

	<p>Cllr Gredley – Dorset Council Highways representative – no report for this meeting. Cllr Sullivan – The Glebe and Parish trees – no report for this meeting. Cllr Hewitt - Village Hall representative – no report for this meeting. Parish Clerk – DAPTC & A350/C13 Community Group – no report for this meeting.</p>	
8. Parish Council Projects	<p>Village Traffic Calming This matter was not discussed at the June 2020 council meeting.</p>	
9. Finance Matters	<p>a. The Internal Auditor completed inspection of the council’s financial papers and books, prior to the submission of the AGAR 2029 – 2020. No remedial actions to be taken by the council. b. The council unanimously approved the End of Year Accounts & Expenditure 1 April 2019 – 31 March 2020. c. Cllr Hewitt read the Annual Governance Statement (Section 1) of 2019 – 2020 Annual Return to the council during the virtual meeting and is requested to sign the document provided by the Clerk prior to the meeting. d. Chairman and RFO to sign Risk Assessment document for 2019 – 2020 after Clerk has amended insurance details concerning risk and adequacy of insurance cover section with AXA Insurance Master policy number RGBDX6962034 and Quote number 1608337 through Came & Company (page 1). e. Chairman and RFO to sign Property and Fixed Asset Register 2019 – 2020. f. Council approved payment to Iwerne Valley Lawn Maintenance – Glebe grass cutting 10/4, 23/4, 6/5 and 20/5 £180 g. Council approved payment for the Internal Audit (Reviews and Assessment) by JP Consulting Ltd £75 h. Record of expenditure to 17 June 2020 to be signed by Chairman for RFO retention</p>	<p>Actions Cllr Hewitt and Clerk at gb, gc, gd, & ge</p> <p>Action by Clerk at gf & gg</p>
10. Planning Matters Clerk’s record	<p>Amended application received 9 June 2020 a. 2/2020/0438/HOUSE - Location: Hedges, New Field Lane, Shroton, DT11 8QP Town and Country Planning (Development Management Procedure) (England) Order 2015. Erection of two storey and single storey extensions (demolition of existing extensions) This application has been amended to omit the proposed garage/workshop building. The red line of the application site has also been reduced. The description of development has also been amended as set out above to reflect the changes made. Cllr Barrett carried out the observations and comments for the council, and advised the council that the double storey extension might look incongruous against the single storey buildings on the site and could impact on the detached property next to this site. The council had no objections to this amended application.</p> <p>Initial application received 17 April 2020 Parish Council response to Planning on 20 May 2020 for initial application.</p> <p>2/2020/0438/HOUSE - Location: Hedges, New Field Lane, Shroton, DT11 8QP -Town and Country Planning (Development Management Procedure) (England) Order 2015. Proposal: Erection of two storey and single storey extensions, and workshop/store (demolition of existing extensions and garage). The council has strong objections to the application and instructed the Clerk to advise Planning Process, Dorset Council:</p> <ul style="list-style-type: none"> The council considers the proposed size of the development out of proportion for the surrounding area of 	<p>Clerk to advise Planning</p>

	<p><i>AONB and Conservation Area status.</i></p> <ul style="list-style-type: none"> • <i>That the proposals are not compatible within the area in which they are to be located and are not sensitive to the local heritage.</i> • <i>That the proposals do not enhance or preserve aspects of the local area particularly where long distance views might be affected.</i> <p>b.1 2/2020/0608/LBC - Location: Littleport, Main Street, Shroton, DT11 8QD The Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as Amended) Install air source heat pump and carry out associated external alterations. The council had no objections to this application.</p> <p>b.2 2/2020/0607/HOUSE - Location: Littleport, Main Street, Shroton, DT11 8QD Town and Country Planning (Development Management Procedure) (England) Order 2015 Install air source heat pump. The council had no objections to this application.</p>	<p>Clerk to advise Planning</p>
<p>11. Other Matters for next PC meeting</p>		

The Chairman declared the meeting closed at 7:47 pm.

The proposed date of the next meeting: Wednesday 15 July 2020 at 7:00 pm.

Chairman
Iwerne Courtney & Stepleton Parish Council

Date.....

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(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 18/06/20