

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 16 June 2021

Venue: Shroton Village Hall

Present: Cllr Hewitt, Cllr Gibson Fleming, Cllr Gredley, Cllr Barrett and Cllr Sullivan

In attendance: Dorset Councillor Somper

Agenda Item	Discussion Points	Action
1. Apologies	None	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 5 May 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Barrett and seconded by Cllr Sullivan.	
3. Chairman's announcements	The Chairman advised the council that the community defibrillator had been used recently and that replacement adult pads have been ordered. The community defibrillator was discussed at a recent Shroton Village Hall Committee (SVHC) meeting, where the Chairman advised the SVHC that the council is minded to take on the financial support* of this equipment for the community.	*Clerk – 2022 – 2023 Precept calculations
4. Declaration of Interests	None declared	
5. Matters Arising	<ul style="list-style-type: none"> a. Clerk has not provided Dorset Council with any revised arrangements for the current Governance Review. b. Cllr Sullivan confirmed he had completed and returned the Open consultation - Local authority remote meetings: call for evidence as requested by NALC via DAPTC. c. Cllr Hewitt proposed the repainting the telephone box which houses the village lending library. Cllr Sullivan offered to complete this work and provide the Clerk with the necessary invoices for preparation and paint materials. d. Clerk explained the absence of any response to her email requesting an extension of time for the council to determine a current planning application from Dorset Council Planning Team D. 	<p>Clerk – British Standard BS381C Red539 ('currant red')</p> <p>Clerk – Planning Team D</p>

	e. Clerk explained that with the new Code of Conduct and other changes to Democratic Services, the review work on the council's Standing Orders & Financial Regulations will be moved back to October/November 2021.	Clerk – October 2021 agenda
6. Democratic Period: a. Dorset Councillor b. The Public & Parish Council	a. Dorset Councillor Somper (Beacon Ward), provided the Council with her June 2021 report prior to the meeting. The council had no questions for this report. b. The council advised Cllr Somper that the recent surface dressing* in Main Street, Shroton was not only considered an inadequate temporary solution to the very real need to address proper road resurfacing in the Parish* but a complete waste of Dorset Council's time and resources. Cllr Gibson Fleming advised the council that the pot-holes at the Ranston end of the village had been completely covered over during the bitumen covering of the road, Cllr Sullivan advised the council that half the 'bus stop' sign (at the Cross) had been near-all obliterated by the process and Clerk had received complaints from residents about the quality of the work, and re-surfacing material left scattered at the Cross and sticking to car wheels. Cllr Sullivan advised the meeting that it appears the recent changes to bin collection routines has confused a number of residents. Cllr Somper suggested a short time was required by the Waste Partnership to settle in with the revised operating schedules.	* Road surface dressing is a treatment that is applied to roads in relatively good condition, to preserve and seal the surface. It makes surfaces waterproof, protects against frost and water damage, and provides improved resistance to skidding. Road resurfacing is a more extensive type of maintenance that can sometimes involve removing areas of worn-out road before the new asphalt surface is laid. Surface dressing treatments are often used as a form of preventative maintenance. This type of maintenance is deployed to avoid the need for costly and time-consuming repair works which arise when a surface is neglected or exposed to the elements for too long without the appropriate protection.
7. Correspondence	a. Dorset Council Local Plan next steps discussion; anticipated council action at a future consultation. b. HM Queen Green Canopy discussed by the council. Agenda item for October 2021. c. Draft 'Working Together Protocol between Dorset Council and Town & Parish Councils discussed by the council and Cllr Somper (out of council). Discussion around the confusing communication message and the role of parish councils taking on a better digital approach for community enquiries. Proposals for how enquiries might more efficiently dealt with using Dorset Direct. Clerk apprehensive at the unrealistic responsibilities being placed on Dorset Councillors if enquiries not satisfactorily dealt with. d. Clerk's email round up 12 & 20 May and 7 & 14 June 2021 acknowledged by the council.	Clerk – October 2021 agenda Clerk – October 2021 agenda Clerk July 2021 agenda
8. Parish Council Representatives	Parish Council Representatives – Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role: Play Area Report <ul style="list-style-type: none"> Clerk –Play Area Inspection completed by the Play Inspection Company. Report of 2021 inspection sent to the council and to be made available on the Parish website. Two areas identified for future maintenance/remedial work. The Activity Trail and Multiplay facility. A brief discussion about replacement bark and the Ranston Estate's offer of a temporary solution whilst the reordering and redevelopment of the play area is being devised. 	Clerk – website

	<ul style="list-style-type: none"> • Tree stump (ex Hawthorn tree) to be removed. • Immediate local self-help for the slide – sharp edge discovered. <p>Parish Footpaths and Bridleways</p> <ul style="list-style-type: none"> • No report for this meeting. <p>Parish Website Development</p> <ul style="list-style-type: none"> • Cllr Barrett and the Clerk to attend DAPTC learning provision with the 'Aubergine' team in September 2021 regarding the redevelopment of the Parish website. • Cllr Barrett is aware of some local IT expertise & experience within the village community and will approach such at a future date. • Cllr Barrett advised the council that the necessary steps are being taken to ensure the Parish website is legally accessible to all at this time. <p>Dorset Council Highways</p> <ul style="list-style-type: none"> • Cllr Gredley advised the council that he was yet again unable to access the DC Highways webpage to further determine the status of the Highways work to the Parish roads. Clerk to kept advised of any development for Shroton Lines and website. <p>Dorset Council Parking Consultation</p> <ul style="list-style-type: none"> • Cllr Gredley further advised the council that a meeting for the working party on the parking consultation had yet to be called. <p>The Glebe matters & Glebe Trees (inc. Parish Trees)</p> <ul style="list-style-type: none"> • Cllr Sullivan confirmed local inspection of Glebe trees June 2021. • Cllr Sullivan advised the council of the proposed work to the Malus tree (The Corner). The resident has now received permission to deal with the overhanging branches in the power lines. Resident determining whether a cherry picker and road closure would be needed to complete this work. • Clerk provided the council with the 15 June 2021 General Tree Report and map as prepared by Dorset Council Arboricultural Team (DCAT) There are 18 trees on the Glebe and are described in the report by species name, date of next inspection, height, width of trunk, age classification, the trees condition together with the DCAT recommendations. The Lombardy Poplar trees are to be inspected on an annual basis. <p>A350/C13 Community Action Group (CAG)</p> <ul style="list-style-type: none"> • No report for this meeting. <p>Shroton Village Hall</p> <ul style="list-style-type: none"> • No report for this meeting. <p>DAPTC</p> <ul style="list-style-type: none"> • Cllr Barrett to identify date for New Councillor training from current training provision from DAPTC. Cllr Gredley prefers to complete his New Councillor training on a face-to-face basis, Clerk will provide details as and when available. 	<p>Cllr Barrett update for July 2021</p> <p>Cllr Barrett & Clerk September 2021</p> <p>Cllr Gredley – update June 2021</p> <p>Clerk – website and SLines Clerk to DCAT – amend date for Lombardy Poplar inspections</p>
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<p>9. Parish Council Projects</p>	<p>Village Projects</p> <ul style="list-style-type: none"> a. Village Traffic Calming Project - Not taken at this meeting. b. Litter Picking – Cllr Barrett advised the council that a litter pick took place Saturday 12 June 2021 with 2 residents of the village. A further session is being planned for late October or November 2021 with the emphasis on a 'super squad' to tackle the litter problem and dog poo left in the Merryfield. c. Village recycling - Cllr Gredley is writing to the Dorset Council Waste Team to determine how items of rubbish for example: seed trays, waxed food containers, foil trays, photographs, broken glass, textiles, light bulbs are disposed of, and whether there are opportunities for local communities to better support the correct disposal procedures. 	<p>Cllr Barrett – Shroton Lines for awareness raising July 2021</p> <p>Cllr Gredley update July 2021</p>
<p>10. Finance Matters</p>	<ul style="list-style-type: none"> a. Council acknowledged remittance of £270.46 from the Shroton Social Fund for the play area refurbishment project. b. Council approved payment to Iwerne Valley Lawn Maintenance – Glebe grass cutting 13 April & 19 May 2021 £90 c. Council approved payment to DAPTC - Annual subscription 2021/2022 £150.80 d. Council approved payment to Play Inspections Co Ltd – Annual play area inspection £102 e. Council approved payment to BHIB Insurance Brokers – New local councils combined/LCO02195 £489.91 (10/06/21 – 31/05/22) f. Council approved payment to Community Heartbeat – Adult defibrillator pads and red torch £57.60 g. Council approved payment to Mrs. E Kingsbury – PPE equipment bought from the Charities Buying Group £33.47 h. Revised record of expenditure to 16 June 2021 to be signed by Chairman for RFO retention 	
<p>11. Planning Matters</p>	<ul style="list-style-type: none"> a. P/HOU/2021/00717 - Hedges New Field Lane Shroton Dorset DT11 8QP - Demolish existing garage & erect workshop/store. The Clerk requested an extension for the council to consider this application at the 16 June 2021 council meeting on 18 May 2021. Cllr Gredley completed the comments and observations for this application being tabled at 16 June 2021 meeting. The council discussed this application extensively and instructed the Clerk to ask why the application is not being treated as a proposed development on agricultural land? b. The council is disappointed at the absence any response to the Clerk's email 18 May 2021 requesting an extension for this planning matter to be discussed at the 16 June 2021 meeting. c. The Clerk is extremely concerned that should a member of the electorate or the 	<p>Clerk to DC Planning Team D</p>

	<p>council wish to comment or provide observations on a future planning matter, there is actually no provision to do so if the Dorset Council Planning Team set dates for responses which cannot be met by the council at its scheduled monthly meetings.</p>	<p>Clerk for DC Planning x 2</p>
<p>12. Other Matters for next PC meeting</p>	<p>Nothing taken.</p>	

The Chairman declared the meeting closed at 8:00pm.

Chairman Date.....
 Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 017/06/21

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