

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 20 March 2019 **Venue:** Shroton Village Hall

Present: Cllr Hewitt, Cllr Morris, Cllr Gibson Fleming, Cllr Milmer and Cllr Mower

In attendance:

Agenda item	Discussion points	Action
1. Apologies	County Councillor Croney	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 20 February 2019 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Morris and Cllr Milmer.	
3. Declaration of Interests	No interests were declared.	
4. Matters Arising	a. Cllr Milmer reported the partial destruction of the wild flower grassed area and kerb stones by DWP operatives during collection rounds. Cllr Hewitt to look into the provision of logs to offer some protection of the wild flower area from further displacement and destruction.	Cllr Milmer - Report number for the Clerk
5. Democratic Period with DCC & NDDC news	a. DCC & NDDC News - The March 2019 report from District Councillor Jespersen was circulated prior to the meeting. The Clerk to respond to Cllr Jespersen concerning her statement at the foot of page No 1 of her March 2019 report. The council commented that it was inappropriate to compare the increase of council tax for North Dorset residents who have endured reduced services and facilities (and anticipate further reductions), by attempting to explain how a notional average of council tax has been identified, calculated and how it is to be implemented.	Clerk
6. Correspondence	a. Clerk advised the council of her date for checking Nomination Papers for the forthcoming local elections. The Clerk will deliver submitted nomination papers to NDDC 'Norden' on 28 March 2019. Cllr Mower advised the Clerk that she will not be standing at the May 2019 local elections. b. Clerk is awaiting a response to her email message questioning aspects of essential highways services and maintenance requirements that are to be undertaken and paid for by the Parish Council.	Parish Councillors Clerk
7. Parish Council Representatives	Cllr Milmer is the Play Area representative. <ul style="list-style-type: none"> • Cllr Milmer and Clerk have been unable to complete the 'Tesco Bags of Help' application for the play area. • Cllr Milmer to identify play area lead in Fontmell Magna Parish Council to identify potential funding sources. Cllr Mower is the Footpaths and Bridleways representative.	Cllr Milmer Cllr Milmer

	<ul style="list-style-type: none"> • Cllr Mower contacted owners of the 'Old Barn' concerning the overgrown hedge on the diverted footpath behind Old Mill Cottages (Swallow Lane). Work will be completed when the 'time is right', • The owners of 'Kingsbere' have cut the overgrown hedge from the footpath onto Newfield Lane. • The Ranston Estate is preparing to replace the fencing at the rear of the General Wolfe Close homes along Swallow lane. • Mr Barry Mower has kindly offered to complete the refurbishment work on the damaged fingerpost from The 'T' junction at Bessells Lane/Newfield Road. <p>Cllr Morris is the Parish Trees representative. Council discussed the Glebe trees Inspection Report as completed by Steve Maros, the Arboricultural Manager Coast & Countryside, Environment & Economy Directorate, Dorset County Council. Clerk instructed to determine: the most urgent/priority work to be completed on the trees inspected, to obtain an explanation as to what the '6 months planned' section means at the top of the inspection report, confirm ownership of The Hawthorn SGL/442836 141, request a quotation for the most urgent/priority work to be completed on the trees inspected and advise of the additional tree for inspection at Main Street, Shroton opposite DT308292 - Church Farm House. Clerk instructed to complete a tree works application with the intention to submit the above report to substantiate the proposals for the Glebe tree works.</p> <p>Cllr Gibson Fleming – Parish website assistance</p> <ul style="list-style-type: none"> • Cllr Gibson Fleming recommended a further meeting of parish councillors, to determine the scope and style of a new website. Clerk to send a link to the council of a site identified as a possible option in the design and layout. <p>Cllr Hewitt is the Glebe representative</p> <ul style="list-style-type: none"> • The Clerk to instructed to clarify whether the council will incur any future additional costs for cutting the wildflower patch. • The disclaimer notice due to be fixed to the bus shelter on the Glebe has been installed on the 'Cricketers' bus shelter. <p>Cllr Mower is the Village Hall representative.</p> <ul style="list-style-type: none"> • Village Hall Committee is looking for new members. • Cllr Milmer advised of the difficulty experienced during a booking process of the village hall facilities. • Clerk advised of her disappointment at the unrealistic copy submission time demanded of the Shroton Lines. • Cllr Hewitt suggested the council discuss the village newsletter on the return of a new council in May or June 2019. <p>Parish Clerk for DAPTC and A350 & C13 Stakeholders</p> <ul style="list-style-type: none"> • Cllr Morris indicated potential availability for a future DAPTC training session. • Clerk reminded the council of the emails sent advising of the Temporary Road Closure – C13 – Dinah's Hollow, Melbury Abbas – proposed extension of 2 months and the anticipated closure of A357 Highway near Durweston Village – update from DCC Highways bridge closure and diversion between 22 June and 21 July 2019. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk May/June 2019</p>
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<p>8. Parish Council Projects</p> <p>July 2018</p>	<p>Neighbourhood Development Plan (NDP)</p> <ul style="list-style-type: none"> Parish Clerk advised the council that Iwerne Minster Parish Council have abandoned the process of the Iwerne Minster Neighbourhood Plan. The Iwerne Minster Parish Council decided to abandon the Neighbourhood Plan process in February 2018. <p>Traffic in the village</p> <ul style="list-style-type: none"> The matter of a 30 M.P.H. Speed Limit for the village will be taken at the May 2019 Annual Parish Meeting for a whole community discussion. 	<p>Clerk for May 2019</p>
<p>9. Finance Matters</p>	<ol style="list-style-type: none"> Council authorised payment to Mrs. E Kingsbury for Clerks salary and costs 21/12/18 – 20/03/19 (3 months) £577.55 Council authorised payment to HMRC PAYE 21/12/18 – 20/03/19 £135.20 Record of anticipated expenditure up to 20 March 2019 to be signed by the Chairman at April 2019 meeting due to Clerk omission. Council authorised payment to NDDC – Public Health Dog Fouling signs £55.32 Council discussed Insurance documents for pre- renewal check and adequacy and for council needs. Clerk instructed to respond to Came & Company with confirmation that the PC is not responsible for MUGA (unsure of what this is), Skate Park, BMX or Zip Wire facilities, that the PAYE - ERN Reference is correct, that the Parish Council will continue to advise Came and Company of any community events it is responsible for. Please note that the annual village fete and village show are the responsibilities of the Village Hall Committee, and it is fully aware of any insurance compliance for such, and remains responsible for advising the PC of any intended use of its (PC) land for such events. Clerk request the following items to be included on the PC insurance schedule: 6 x village gateways - 4 with road signs and two blank, de-commissioned telephone kiosk Model K6 used as the community library, WW1 Memorial bench, WW1 commemorative brass plaque and replacement scramble net (play area facility). Clerk provided Came & Company with the purchase prices of the above property. Clerk advised the council that the annual risk assessment review was due in May 2019 and that it would be helpful if a council member assisted with the checking of the content of the property and asset log before the Annual Return was due to be submitted. 	<p>Clerk</p> <p>Parish Council</p>
<p>10. Planning Matters</p>	<ul style="list-style-type: none"> No planning matters tabled at this meeting. Cllr Milmer advised the council on the NDDC published decision not to grant planning permission for application No 2/2018/1750/FUL - 2/2018/1750/FUL – Hambledon Hill Farm, New Field Lane, Shroton, DT11 8QR. 	<p>.</p>

The Presiding Chairman declared the meeting closed at 7:45pm. The date of the next meeting: Wednesday 17 April 2019 at 7:00 pm

Chairman Date.....

Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)