

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 17 March 2021

**Venue:** Remote meeting – Google meet. <https://meet.google.com/fau-xvtb-zdx>

**Present:** Cllr Hewitt, Cllr Gibson Fleming, Cllr Gredley, Cllr Barrett and Cllr Sullivan

**In attendance:** County Councillor Somper

Agenda item	Discussion points	Action
1. Apologies	Cllr Somper for the start of the meeting.	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 17 February 2021 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Barrett and seconded by Cllr Gredley.	
3. Chairman's announcements	The Chairman discussed the receipt of an invoice for <b>£51.60</b> for replacement pads for the community defibrillator. Cllr Hewitt will produce an article for the April 2021 Shroton Lines based around the community's need, future ownership and maintenance of this equipment. At the May 2021 Annual Parish Council Meeting the council will determine the anticipated response from the village about the defibrillator and its viability in the community.	Cllr Hewitt Clerk – May 2021 agenda
4. Declaration of Interests	Cllr Gibson Fleming – Item 5c and Item 6a(4).	
5. Matters Arising	<p>a. Cllr Hewitt asked the council members if they had responded to the Local Plan consultation. The council discussed the requirement to provide responses to this consultation by 15 March 2021. Cllr Hewitt suggested that the council may wish to respond to a proposed further consultation envisaged later in the year. Cllrs Sullivan, Gredley and Barrett thought that given the large volume of documentation to review, it would be extremely difficult for a collective response to be coordinated from the council.</p> <p>b. Cllr Sullivan advised the council that the Malus tree entangled in the BT power lines at Corner Road to Courtney Close was being micro-managed and financed by the group of residents affected by this matter. It would appear a 'cherry picker' will be required to provide safe access to the tree branches identified for cutting from the power cables.</p> <p>c. Cllr Gibson Fleming advised the council that the take-up for new Wessex Internet high-speed fibre broadband offer had not yet reached its target figure, however, the indications are that additional interest and support would be forthcoming. The amount of take-up of this new product/facility by</p>	Cllr Gibson Fleming update April 2021 and Shroton Lines update.

	<p>village residents, will determine the size of a donation from Wessex Internet for the proposed redevelopment of the village play area.</p> <p>d. Clerk – has not yet received a response from Dorset Council Arboricultural Team concerning the proposed date for annual inspection of the Lombardy Poplar trees and 2 trees requiring essential maintenance as identified in tree report February 2019.</p> <p>e. Clerk advised the council that the Parish was on a fortnightly collection of dog litter bins. Clerk to include reporting contact details for Dorset Waste Services for full dog litter bins in Shroton Lines.</p> <p>f. Clerk thanked the council for the work completed in reviewing Standing Orders, Finance Regulations, the Glebe Tree Policy and Glebe Users Guide. In addition, the Clerk has invited the internal financial auditor to view Financial Regulations. It is envisaged the revised documents will be ratified and adopted at the May 2021 Annual Parish Council Meeting.</p>	<p>Clerk follow-up actions</p> <p>Clerk for Shroton Lines</p> <p>Clerk for May 2021 APCM</p>
<p>6. Democratic Period:</p> <p>a. Dorset Council</p> <p>b. The Public &amp; Parish Council</p>	<p>a. <b>County Cllr Somper</b> provided the Council with her monthly report for March 2021 prior to the meeting. Cllr Somper provided the council with further updates just before the meeting:</p> <ul style="list-style-type: none"> <li>• Additional Government funding being made available to provide additional support this Easter for children who receive Free School Meals and families experiencing financial hardship because of the Covid pandemic. Government funding to provide additional support this Easter to children who receive benefits-related free schools meals. This will be in a form of voucher for £30 (or equivalent value food package) per child over the Easter holiday period and can be redeemed at a participating supermarket of the parent's choice. The voucher are provided through the child's school.</li> <li>• Dorset Council has worked with local providers to develop the Easter in Dorset Initiative, a collection of fun activities and meals for eligible children to access free <a href="https://www.dorsetcouncil.gov.uk/children-families/holiday-activities-and-food-programme/easter-in-dorset.aspx">https://www.dorsetcouncil.gov.uk/children-families/holiday-activities-and-food-programme/easter-in-dorset.aspx</a></li> <li>• Electric vehicle charge points have been installed and are live in Dorchester, Gillingham, Sherborne, Verwood and Wimborne. These offer residents and businesses a cleaner and greener way to travel in Dorset. Additional charging points will be switched on in the coming weeks at other Dorset Council sites around the county.</li> <li>• Cllr Somper did not discuss the council's collective response to the Local Plan at this juncture.</li> </ul>	
<p>7. Correspondence</p> <p>DAPTC email</p> <p>05/03/21 refers</p>	<p>a. Cllr Hewitt described aspects of the current Community Governance review of all town councils, parish councils and parish meetings and asked the council if it had any recommendations or comments to submit about the size or reorganisation of the council membership, changing Parish boundaries, Parish names or merging with other local Parish councils. The council discussed the productiveness and value of the current council membership with 5 members instead of the 9 members recommended (as based on the number of residencies in the Parish). It was considered that the current size of the Parish council enabled swift consideration of issues and facilitated decision making, and that the council was operating highly effectively.</p> <p><b>Clerk's note:</b></p>	<p>Clerk for April 2021 agenda</p>

	<p>The responsibility of undertaking a Community Governance Review falls to Dorset Council and can be triggered in a number of ways including a request from a parish, a community petition or, as in this case, at the principal council's volition. As a principal council, Dorset Council is required to undertake a review of governance arrangements of all parishes every 10-15 years. The legislation that covers a Community Governance Review requires any Review to be completed within 12 months of Dorset Council publishing its Terms of Reference.</p> <p>The formal start date of this Review is July 2021 completing in April 2022. Any proposed changes to governance arrangements as part of the Review cannot take effect until the next scheduled elections May 2024.</p> <p>b. Cllr Hewitt advised the council of the invitation from Colonel Neville Holmes MBE, Commander, HQ South West to join a live virtual broadcast event on 23 March 2021.</p> <p>c. Cllr Sullivan has agreed to represent the council at the next meeting of the A350/C13 Community Action Group. This will be a virtual meeting and invitations are being organised by the operations committee of this group.</p> <p>d. The council acknowledged receipt of the Clerk's email round-up 19 &amp; 24 February, 1, 5, 11 March 2021.</p>	<p>Council information and reference</p> <p>Cllr Sullivan</p>
<p>8. Parish Council Representatives</p> <p><a href="http://demo2.server1.wcagwebsites.org/">http://demo2.server1.wcagwebsites.org/</a></p>	<p><b>Cllr Gibson Fleming</b> – no report for this meeting.</p> <p><b>Cllr Hewitt</b> – The Glebe Play Area: Clerk requested to contact Play Inspector to identify date for 2021 inspection of the play area.</p> <p><b>Cllr Hewitt</b> – Footpaths and Bridleways representative: reported the deteriorating condition of some of the pathways on Hambledon Hill due to the sustained popularity of the walking paths' terrain with mountain bike riders. Cllr Hewitt has been in contact with the National Trust lead for Hambledon Hill, who is preparing action notices and information to stem this serious erosion and destruction of an ancient monument.</p> <p><b>Cllr Barrett</b> – Parish website: no report for this meeting. Cllr Barrett to write to Shroton Lines April 2021 instigating a litter pick and dog poo initiative.</p> <p><b>Cllr Gredley</b> – Dorset Council Highways representative: reported that a further liaison meeting with the new Community Highways Officer (CHO) would take place on 25 March 2021 at 10:00 am. A drive around the Parish roads is envisaged (including Farrington &amp; Everley Lane and Bessells &amp; Fairfield Road) with attention concerns described by Cllr Gibson Fleming (the potential undermining of the Ranston wall due to inadequate drainage and the constantly flooded entrance to Everley Lane). The Clerk had earlier reminded Cllr Gredley of the need to keep the road treatment and resurfacing work on the agenda with CHO. Cllr Gredley was thanked for his efforts to date and will work towards determining a schedule of work with the CHO.</p> <p><b>Cllr Gredley</b> – Dorset Parking Review: advised the council of the Public Notice of Variation of Off-Street Parking Places in North Dorset. Further information including a proposed webinar advice anticipated from Dorset Council Parking Services team.</p> <p><b>Cllr Sullivan</b> – The Glebe and Parish trees:</p> <ul style="list-style-type: none"> <li>• Cllr Sullivan confirmed an inspection of the Glebe trees was completed 17th March 2021.</li> <li>• Malus tree and power lines at the Corner taken at item 5b of 17 March 2021 – Matters Arising.</li> </ul>	<p>Clerk</p> <p>Cllr Hewitt report for April 2021</p> <p>Cllr Barrett</p> <p>Cllr Gredley report for April 2021</p> <p>Cllr Gredley report for April 2021</p> <p>Cllr Sullivan report for April 2021</p>

	<p><b>Cllr Hewitt</b> - Village Hall representative: no report for this meeting.  <b>Parish Clerk</b> – DAPTC &amp; A350/C13 Community Group: no report for this meeting.</p>	Cllr Sullivan A350/C13 CG report for April
9. Parish Council Projects	<p><b>Village Traffic Calming Project</b></p> <p>Not taken at this meeting.</p>	
10. Finance Matters	<p>a. The council discussed payment of the invoice from the Community Heartbeat Trust for <b>£51.60</b> and determined that the monies originating from the village coffee morning (<b>£26</b>) and coordinated by Cllr Gredley, should be used as part payment for the replacement defibrillator pads with the council making up the outstanding cost for this equipment. Cllr Hewitt asked the council whether it agreed this matter was the responsibility of the council; the majority of the council indicated they would support funding this equipment and its maintenance. Cllr Sullivan informed the meeting that in his opinion the precept should be used to maintain this facility for the village. Payment proposed by Cllr Barrett and seconded by Cllr Sullivan.</p> <p>b. Council to consider payment of hire charges for use of the Shroton Village Hall for 2021 when received. No use of the village hall from March 2020.</p> <p>c. No invoices received from Iwerne Valley Lawn Maintenance up to 17 March 2021.</p> <p>d. Council approved payment for Clerk's salary and costs 17 December 2020 – 17 March 2021 <b>£962.83</b></p> <p>e. Council approved payment for HMRC – PAYE 17 December 2020 – 17 March 2021 <b>£231.60</b>. Payment proposed by Cllr Barrett and seconded Cllr Sullivan.</p> <p>f. Record of expenditure to 17 March 2021 to be signed by Chairman for RFO retention.</p>	<ul style="list-style-type: none"> <li>• Council note Chairman's action at minute No 3/830/17/03/21</li> <li>• Cllr Gredley - £26 cheque to Clerk</li> </ul>
11. Planning Matters	No Planning Applications received for this meeting.	
12. Other Matters for next PC meeting	No matters for April 2021.	

The Chairman declared the meeting closed at 7:50 pm.

The proposed date of the next meeting: Wednesday 21 April 2021 at 7:00 pm.

Chairman ..... Date.....  
Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)