

Iwerne Courtney & Stepleton Parish Council Meeting Minutes

Date: 16 March 2022

Venue: Shroton Village Hall

Present: Cllr Hewitt, Cllr Gredley, Cllr Sullivan and Cllr Gibson Fleming

Agenda Item	Discussion Points	Action
1. Apologies	Cllr Barret and Dorset Councillor Somper	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 19 January 2022 (V2) and 16 February 2022 having been previously circulated, were agreed and duly signed by the presiding Chairman, Proposed by Cllr Gredley and seconded by Cllr Sullivan.	
3. Chairman's announcements	No announcements for this meeting.	
4. Declaration of Interests	None declared	
5. Matters Arising	a. Cllr Hewitt - Recruitment of new Parish Council members no action for discussion at this meeting. b. Access to the community library in the telephone box, Main Street. With reports of this village facility being inaccessible to users, Cllr Gredley to contact the Community Highway Officer to identify possible Dorset Council assistance for marking the highway in front of the telephone box as a no parking area. c. Cllr Hewitt to provide Clerk with photographs of council property and assets not identified or illustrated the council's Property & Asset Log.	Cllr Gredley Cllr Hewitt
6. Democratic Period: a. Dorset Councillor Somper b. Public & Parish Council	a. Dorset Councillor Somper - Clerk disseminated the Spring 2022 report from Cllr Somper to the council prior to this meeting. No matters taken for discussion. b. Public and Parish Council Participation - Cllr Gibson Fleming advised the council that a Property Access Agreement application would be forthcoming from Wessex Internet to install fibre optic facilities across land owned by a resident and Dorset Council. Cllr Gredley is the owner of 'Littleport' and land up to the footbridge across the Glebe Stream. Clerk to confirm ownership of the highways verge behind this footbridge/next to the Glebe stream, Main Street, Shroton.	Cllr Gibson Fleming - Interest to be declared April 2022 Clerk April 2022

<p>7. Correspondence</p>	<p>Emails received by the Clerk for statutory matters and council business are sent onto the Council by the Clerk and itemised for discussion at the next council meeting.</p> <p>a. Dorset Council – School Transport Survey. The Clerk explained her rationale in promoting this consultation document within the Parish after receiving support from Dorset Councillor Somper. b. Clerk’s email round ups sent between 17 February and 16 March 2022 acknowledged by council members at this meeting.</p>	
<p>8. Parish Council Representatives</p>	<p>Parish Council Representatives – Councillors to advise on areas of representation as appropriate or discuss matters pertinent to representative role:</p> <p>Play Area Report</p> <ul style="list-style-type: none"> • The council agreed the quotation from Jack Mustey for £650 as the cost of preservative treatment work, including materials, to the new play area equipment and the installation of 2 pieces of ‘astro’ turf in the play area Cllr Hewitt to advise Play Area co-ordinator of the council’s decision and request the work to commence. • Council discussed the acquisition of a new swing. Details of this proposed equipment sent to the council prior to the meeting. Cllr Hewitt to advise play Area co-ordinator of the unanimous council decision to purchase the new swing without swing chains and seats. Cllr Hewitt to instruct play area co-ordinator to contact the company to begin supply and installation. • Cllr Hewitt – refurbishment signage to be taken at April 2022 meeting • Cllr Gibson Fleming – update on the installation of the play are donations box as gifted by the Ranston Estate. <p>Parish Footpaths and Bridleways</p> <ul style="list-style-type: none"> • Clerk contacted landowner about extensive damage to large tree at the junction of public footpaths N65/24 and E11/32 close to the Watermeadow footbridge gate in Iwerne Minster Parish. <p>Parish Council Website Development</p> <ul style="list-style-type: none"> • Cllr Barrett to contact DAPTC regarding current costs for a new Parish Council website. No report available for this meeting. <p>Dorset Council Highways</p> <ul style="list-style-type: none"> • Cllr Gredley to accompany Community Highways Officer for a ‘walk around’ of the Parish roads. Particular emphasis for the Everley and Farrington roads and an update to the proposed schedule for re-surfacing work within the village and surrounding roads during 2022 – 2023 required. <p>The Glebe matters & Glebe Trees (inc. Parish Trees)</p> <ul style="list-style-type: none"> • Cllr Sullivan will confirm local inspection of Glebe trees in March 2022 to the Chairman on completion. • Clerk advised the council that she had had no response for this meeting from the Senior Arboricultural Officer Dorset Council and requested Cllr Hewitt to take up the matter. <p>A350/C13 Community Action Group (CAG)</p> <ul style="list-style-type: none"> • No action or report for this meeting 	<p>Cllr Hewitt April 2022</p> <p>Cllr Hewitt April 2022</p> <p>Cllr Hewitt</p> <p>Cllr Gibson Fleming April 2022</p> <p>Cllr Gredley March 2022</p> <p>Cllr Hewitt for April 2022</p>

	<p>Shroton Village Hall</p> <ul style="list-style-type: none"> • Cllr Hewitt advised the council that the village preparations for the celebration of HM Queen Platinum Jubilee currently included: Memorabilia display in the village hall the weekend prior to the Jubilee St Mary's Church flower celebration and musical concert St Mary's Church Thanksgiving Service Beacon(s) on Hambledon Hill from Shroton and Child Okeford Glebe flower display 'Best front of house' display The 'Cricketers' live music sessions throughout the weekend Tea Party on the Glebe Commemorative mugs being discussed with village organisers. • Cllr Hewitt will update the council at the April 2022 meeting. <p>DAPTC</p> <ul style="list-style-type: none"> • Clerk advised the council of the additional dates for New Councillor training in email roundups sent up to the date of the meeting. • Clerk to advise Cllr Hewitt of the dates for Planning Matters training sessions in 2022. 	<p>Cllr Hewitt April 2022</p> <p>Council members to review training dates</p> <p>Cllr Hewitt to identify dates for training</p>
<p>9. Parish Council Projects</p>	<p>Village Projects</p> <p>a. Village Traffic Calming Project - Not taken at this meeting.</p> <p>b. Litter Picking – Cllr Barrett and Cllr Hewitt involved in the March 2022 litter picking session around the village.</p> <p>c. Village recycling – Not taken at this meeting.</p>	
<p>10. Finance Matters</p>	<p>a. Council agreed the quotation for preservative treatment of the new play area equipment and associated work 'astro' turf works in the play area £650 (no VAT)</p> <p>b. Council agreed the quotation of £1104 + VAT @£220.80 Total £1224.80. The removal of the existing swing and installation of the new swing £550 + VAT@ 20% Total £660. Cllr Hewitt to discuss adjustment of the cost of the proposed swing as existing swing chains and swing seats could be used with the play area coordinator.</p> <p>c. Council approved payment to Mrs. E Kingsbury Clerk's salary and costs 17 December 2021 – 16 March 2022 £911.98</p> <p>d. Council approved payment to HMRC (PAYE) 17 December 2021 – 16 March 2022 £218.80</p> <p>e. Record of expenditure to 16 March 2022 to be signed by Chairman for RFO retention</p>	<p>Clerk for note at Receipts & Payments</p> <p>Cllr Hewitt</p> <p>Clerk to HMRC Clerk – Receipts & Payments file</p>
<p>11. Planning Matters</p>	<p>Planning Matters:</p> <p>1. Cllr Hewitt P/PABA/2022/01113 – Park Farm Shroton DT11 8TP Erect agricultural barn. Council advised for information purposes - as a legal determination as to whether or not Prior Approval is required for the proposal.</p>	

	<p>Clerk requested council to view planning application on the Dorset Council Planning website, prior to the council meeting. https://planning.dorsetcouncil.gov.uk/plandisp.aspx?recno=379821&cuuid=3505E24B-AA3E-4C2E-8FE6-4F57D5AB15CB The council had no objections or further comments for this application. Clerk instructed to return response to Dorset Council Planning.</p>	<p>Clerk to Dorset Council Planning</p>
<p>12. Other Matters</p>	<p>a. Clerk advised the council that her letter of resignation as Parish Clerk to Iwerne Courtney & Stepleton Parish Council would appear in the agenda for the 20 April 2022 council meeting.</p>	

The presiding Chairman declared the meeting closed at 7:47 pm

Presiding Chairman Date.....
 Iwerne Courtney & Stepleton Parish Council

The proposed date of the next Parish Council meeting is 20 April 2022
 (To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)

LK 20/03/22

DRAFT