

## Iwerne Courtney & Stepleton Parish Council Meeting Minutes

**Date:** 20 November 2019      **Venue:** Shroton Village Hall

**Present:** Cllr Hewitt, Cllr Morris and Cllr Gredley

**In attendance:** Cllr Somper (Beacon Ward) and 2 village residents

Agenda item	Discussion points	Action
1. Apologies	Cllr Gibson Fleming	
2. Minutes of Previous Meeting	The Minutes of the meeting held on 16 October 2019 having been previously circulated, were agreed; the presiding Chairman duly signed the minutes. Proposed by Cllr Morris and seconded by Cllr Gredley.	
3. Declaration of Interests	Cllr Gredley – Planning Item No 10 a & 10 b	
4. Matters Arising	<p>a. Cllr Morris advised a village resident of the response from Dorset Council concerning ownership of the verge abutting the highway (Main Street). This resident has been cutting the grass on this verge for some time and at her own expense, however, Dorset Council stated that this action does not indicate private ownership by her of this verge, and that it remains property belonging to Dorset Highways. The Clerk advised the resident that the verge is part of the Highway and is maintained by the Countryside and Greenspace Team of Dorset Highways and any future requirement for proposed tree work on this land is to be completed by the Dorset Council Arboricultural Team.</p> <p>b. Cllr Hewitt to meet Mrs Monaghan (minute 16 October 2019 Item 6a/774) in the near future.</p>	Cllr Hewitt
5. Democratic Period with Dorset Council news	<p>a. <b>Dorset Council News</b> –report from Cllr J Somper (Beacon Ward) Dorset Council Plan 2020 – 2024 and Dorset Local Plan – clarification provided as to what each plan is. Council anticipating further information on the Dorset Council Climate Change Policy once stakeholders identify best practice principles and achievable objectives. Dorset Community Foundation (DCF) have launched their Surviving Winter Appeal for an eighth year to help fight the number of excess deaths in the county during the winter months. The appeal asks people to ‘recycle’ their unwanted Winter Fuel payments to support older Dorset residents in serious fuel poverty. <a href="https://www.dorsetcommunityfoundation.org/appeals/surviving-winter/">https://www.dorsetcommunityfoundation.org/appeals/surviving-winter/</a> Dorset Council is looking to promote better working relationships with Town and Parish Councils. A series of workshops lead by LGA officers, is being promoted for attendance by Parish Councillors.</p> <p>b. Mrs C Barrett addressed the meeting and was co-opted as a Parish Councillor onto the Iwerne Courtney &amp; Stepleton Parish Council.</p> <p>c. A resident advised the council of his interest in council proceedings and enquired of alternative methods of domestic heating in the current climate i.e. air source heat pumps and queried planning application compliance for the installation of such.</p>	<p>Clerk – email link for Parish website</p> <p>Clerk for Shroton Lines</p> <p>Clerk Dorset Council and Parish website action</p>

6. Correspondence	<p>a. Council acknowledged Invitation from Citizens Advice Central Dorset to attend AGM 28 November 2019.</p> <p>b. Council to determine the request for funding support for St John Ambulance at future Precept 2020 – 2021 discussions.</p> <p>c. Council acknowledged 7 November 2019 response from the Dorset Police &amp; Crime Commissioner. Council unenthused by his response to the Clerk's letter describing the motorcycle racing menace on the A350.</p>	<p>Clerk to attend Clerk Dec 2019 and Jan 2020</p> <p>Clerk to forward to A350 CG</p>
7. Parish Council Representatives	<p><b>Cllr Gibson Fleming</b> – Parish website assistance – no report at this meeting.</p> <p><b>Cllr Morris</b> - Play Area representative</p> <ul style="list-style-type: none"> <li>• Council to consider ongoing maintenance costs of the central piece of play equipment. Cllr Morris estimated that this piece of play equipment had a life expectancy of approximately 2 years.</li> <li>• Cllr Hewitt to produce copy for December 2019 Shroton Lines encouraging fundraising activities for the ongoing maintenance of the play area.</li> </ul> <p><b>Cllr Hewitt</b> – Footpaths and Bridleways representative. –</p> <ul style="list-style-type: none"> <li>• Cllr Hewitt advised the council of the dilapidated stile and inaccessible steps on the Wessex Ridgeway (Beech Clump area) E11/7.</li> </ul> <p><b>Cllr Hewitt</b> - Village Hall representative.</p> <ul style="list-style-type: none"> <li>• Cllr Hewitt reported that she is anticipating a response from the Village Hall Committee identifying a suitable project that may be partially funded by the Parish Council.</li> </ul> <p><b>Cllr Gredley</b> – Dorset Council Highways representative</p> <ul style="list-style-type: none"> <li>• Clerk to forward contact details of Dorset Council Highways Technician (Road Traffic) and the Farrington resident for the installation of the road traffic gateways in Farrington to Cllr Gredley.</li> <li>• Clerk to remain informed of purchase details and requirements.</li> </ul> <p><b>Parish Clerk</b> for DAPTC and A350 &amp; C13 Community Group</p> <ul style="list-style-type: none"> <li>• Identify new councillor training sessions Cllrs Gredley &amp; Barrett for early 2020.</li> <li>• No activity report available from the A350 Community Group for this meeting.</li> </ul> <p><b>Parish Clerk</b> – The Glebe and Glebe trees</p> <ul style="list-style-type: none"> <li>• Cllr Hewitt advised the council of the urgent felling of the Hawthorn beside the Play Area. The Planning Tree Officer was clearly agitated that no prior permission had been sought for this work. The Hawthorn was one of the trees scheduled for planned maintenance work by the Arboricultural Manager, Coast and Countryside Team, Dorset Council. The Clerk was advised that the permissions for the scheduled work to a number of Glebe trees was in hand with the Arboricultural team from Dorset Council. It now transpires that due to an administrative error by the Arboricultural Team, the necessary permissions for any works to trees in a conservation area had not been organised for the work on the Glebe trees. The Planning Tree Officer has strongly recommended that a replacement tree be found to replace the felled Hawthorn.</li> <li>• Clerk advised that the grass cutting contract between Iwerne Valley Lawn Maintenance (IVLM) and the Parish Council was due for renewal. The council unanimously agreed to continue its contract with IVLM for a further three years (Dec 2019 – Nov 2022) in line with the current specified costs, regularity of cuts and any 'additional' requirements for village events on the Glebe. The contract also includes the wildflower area forming part of the Parish Council owned Glebe land.</li> </ul>	<p>Parish Council</p> <p>Cllr Hewitt</p> <p>Cllr Hewitt</p> <p>Cllr Gredley Clerk</p> <p>Clerk</p> <p>Clerk to maintain contact – dates for completion of work to Glebe trees &amp; access requirements</p> <p>Cllr Hewitt</p> <p>Clerk – contract to IVLM</p>

8. Parish Council Projects	<p><b>Proposed 30 M.P.H. Speed Limit</b> Cllr Hewitt requested this matter remain an agenda item for the foreseeable future, particularly in light of the support expressed by village residents at the Democratic Period at earlier meetings and in recent correspondence with a village resident. Cllr Hewitt to respond to village residents concerning the continued discussions around a proposed speed limit.</p> <p><b>Road Traffic Gateways for Farrington</b> Cllr Gredley as the PC Dorset Highways Representative, requested to take the lead with the road traffic gateways project for Farrington. Clerk to remain advised of purchase requirements, to organise insurance and update the asset and property log on installation.</p>	<p>Clerk for SL and agenda December 2019</p> <p>Cllr Hewitt and Clerk</p> <p>Cllr Gredley</p> <p>Clerk</p>
9. Finance Matters	<p>a. Record of expenditure up to 20 November 2019 to be signed by the Chairman for RFO retention. b. Report from Internal Auditor October 2019 (6 monthly inspection). c. Parsonage Bessells Allotments – Clerk waiting for 2 outstanding rents – payment to landowner due. d. Council in receipt of a copy of the Final Precept 2019 – 2020 illustration. Council to review for December 2019 meeting.</p>	<p>Parish Council</p>
10. Planning Matters	<p>a. <b>2/2019/1287/HOUSE – Littleport, Main Street, Shroton, DT11 8QD</b> Town and Country Planning (Development Management Procedure) (England) Order 2015 Proposal: Erect single storey rear extension, single storey lean-to extension and detached garage (demolish existing conservatory). Clerk applied for an extension for this application to be tabled at 20 November 2019 Parish Council meeting. Cllr Hewitt completed observations and comments for this planning application being tabled at 20 November 2019 Parish Council meeting. b. <b>2/2019/1288/LBC - Littleport, Main Street, Shroton, DT11 8QD</b> The Planning (Listed Buildings and Conservation Areas) Regulations 1990 (as Amended Proposal: Demolish existing conservatory. Erect single storey rear extension, single storey lean-to extension, detached garage and carry out associated internal and external alterations. Clerk applied for an extension for this application to be tabled at 20 November 2019 Parish Council meeting. Cllr Hewitt completed observations and comments for this planning application being tabled at 20 November 2019 Parish Council meeting.</p> <p>The Parish Council has no objections to the planning applications. The Parish Council requests clarification and confirmation that the proposed height and width of the building(s) being considered on this site (beside the Glebe foot bridge) do not impede or impact on the line of sight for pedestrians using this foot bridge onto the highway (Main Street).</p>	<p>Clerk</p>
11. Other Matters for next PC meeting	<p>None tabled.</p>	

The Presiding Chairman declared the meeting closed at 7: 55 pm.

The date of the next meeting: Wednesday 18 December 2019 at 7:00 pm in the Shroton Village Hall.

Chairman .....

Date.....

Iwerne Courtney & Stepleton Parish Council

(To be signed and dated by the presiding Chairman after approval at the next Parish Council Meeting)